

Town of Ashburnham Planning Board

Wednesday, December 14, 2022 @ 6:30 PM

Town Hall Lower-Level Conference Room

Minutes

1. Opening Business

- Call to Order- Members present: Chairman, Walt Meisner (WM), Larry Boudreau (LB1), Lyndsy Butler (LB2) and Dave Perry (DP). Associate member Roger Hoyt. Vice-chairman, Stephen Coswell (SC), was absent.

Notifications- Agenda is posted on the Town website and includes items reasonably anticipated by the Chairman 48 hours prior to the meeting. VOTES MAY BE TAKEN . Order and exact times of agenda items may vary at the Board's discretion (except for public hearings which cannot start prior to the scheduled time) Documents submitted for review can be found under the Planning Board tab on the Town website

- Chair and Vice-Chair Comments- Add approval of minutes from the ORSD MRPC meeting. There were no action items or vote that were taken but an agenda and minutes will be added to the website.

WM moves. LB2 seconded. All in favor.

2. Hearings and Applications

Special Permit Hearing: 167 Sherbert Road–Accessory Dwelling Unit-Hearing was open at 6:50pm. WM read the legal notice. Applicant Ronald and Seth Whitney were present. Abutter, Ken Cormier was present. Applicant is looking to add an accessory dwelling to his 13.87-acre parcel. The accessory dwelling will be for his son. Applicant will need to comply with all other bylaws. The proposed dwelling meets all the criteria in the bylaws. Abutter spoke regarding the size restriction and believes that it should not be so restrictive and the town should look at changing the bylaws.

LB2 moves to approve. DP seconded. WM- Yes, DP- Yes, RH- Yes, LB1- Yes, LB2 -yes. Unanimously approved.

LB2 moves to close the hearing. LB1 seconded. All in favor.

3. Public Comment- None

4. Administrative Matters

Don Lemay Town Road Frontage Question Cross Road- MW spoke with Town Counsel, essentially counsel reinforced that it is not a town road.

- MRPC – Master Plan Chapters in Process- Spoke with Karen Chapman who promises that all of the chapters will be available for consideration by the end of January. The board will circulate the drafts for review to boards and committees and schedule a public meeting for input.

- MRPC – Develop plan for Public Review of Chapters- the goal is it receive public input on the chapters. The hope is to hold a public input/ review meeting for each chapter.

- MRPC - Follow Up to 11/15 OSRP Stakeholder's Meeting- Was moved to 11/30. WM spoke with Jeff Legros from MRPC. The meeting had a good turn out with good feedback. We are anticipating a draft of the entire report by January 6th. There will be a comment period for the public.

- Bray Avenue Acceptance Status Update- Ed Sweeny has been in discussion with town staff regarding required information before the town will accept the road,

- New Business

- Board Membership – temporary appointments & upcoming caucus. - Larry Boudreau will be leaving the board. Dave Perry has expressed an interest in continuing. Lyndsy Butler cannot attend on Wednesday's. The board will consider changing the schedule to Tuesday's.

- House Number Requests TBD- None

- Member Reports from Other Boards & Committees (if any)- None

- Town Notices and/or Announcements (if any)- None

- Approval of Meeting Minutes (if ready)-

- October 26, 2022- LB1 moves to approve. WM seconded. DP- Yes, WM- Yes, LB1- Yes. LB2 abstain.

- November 9, 2022- WM moves to approve. DP Seconded. WM- Yes, DP- Yes. LB1 and LB2 abstain.

November 30 2022-WM moves to approve. DP seconded. WM, DP, yes, all in favor. LB1 and LB2 abstain.

5. Next Meetings

January 11, 2022

January 25, 2022

6. Adjourn- LB1 Moves to adjourn. LB2 Seconded.