

# Southampton Ad Hoc Technology Committee Meeting Minutes

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Date: Monday, August 12, 2024

Start Time: 06:01 pm

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## Present:

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Art Lawrence                        | <input checked="" type="checkbox"/> Kurt Neylon           |
| <input checked="" type="checkbox"/> Dan Breen (Vice chair)              | <input checked="" type="checkbox"/> Megan Gentile (Chair) |
| <input type="checkbox"/> Dan Lavalley (Select board liaison)            |   |
| <input type="checkbox"/> David Rooks                                    | Guest: Andrew Short, WG+E                                 |
| <input checked="" type="checkbox"/> Scott Szczebak (Town administrator) |   |
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## Agenda:

### *Review previous meeting minutes*

Motion made to approve by *Art Lawrence*. Seconded by *Kurt Neylon*. All approved.

### *Reports from subcommittees*

#### MLP/Fiber (*Dan L, Kurt, David*)

**Kurt** will reach out to Massachusetts Broadband Institute (MBI) to inquire about joining us at a future meeting to answer questions

**Andrew Short, WG+E** will provide some contact information for MLP managers of the hilltowns to assist us

Discussion began around forming a new committee for MLP/Fiber with new volunteers, etc. as it has become a specified project

#### Novus Insight (*Art, Scott*)

Five (5) access points/hardware have been installed

Software installation for September 6th

Evaluation will continue for fire, police, and library in order to add them to the contract.

Email addresses for employees have been migrated to first name, last name

Inventory will begin soon. Technology plan is recommended.

### *Brainstorm and discuss other/future topics*

Library Conference Room — no news

Solar/Community Solar — **Kurt** reached out to a contact he has through work and will reach out to her again to get basic information

Writing Technology Policies — **Scott** will bring it to PPPB for review and

comments. Ad Hoc Tech Committee will send comments to **Art** by next meeting  
Capital Planning for Technology — Novus Insight will work on inventory as next project

*New Business*

Any items that cannot wait until next meeting: Website needs to be refreshed and editors reminded about keeping content up to date

*Schedule next meeting(s)*

- ☐ Second Monday of the month:
- ☒ Fourth Monday of the month: Monday, August 26th, 2024 at 6 pm on Zoom

*Adjourn Meeting*

Motion made by *Art Lawrence*. Seconded by *Dan Breen*. All approved.  
Time: 06:33 pm