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September 29, 2022
Board of Library Trustees Meeting Minutes

Attended by:

Deborah French
Diane Kotch
Rob Fitzgibbon
Jennifer Mayer

Called to order 7:05 PM

Approved Minutes from June 2, 2022 meeting.

Director's Report

- Year-end stats are back to pre-Covid levels
- Presently two large story-time programs are running
- Mobile hot spots are being widely used by patrons/purchased with a grant

We discussed getting additional hot spots

-Museum passes are under-used. Discussed increased marketing efforts using social media

Voted on Collection Development and Reconsideration Policy-approved.

Discussed First Amendment audit protocol and its challenges and how the staff is to be educated to handle these situations should they arise.

Rob updated the board on the "Essex Head" regarding the loan procedure from PEM.
Discussed the need to explore possible grants to cover the cost to borrow, insure and display the piece.

Cape Ann Reads update from Deb
Scheduled for April 2023

Deb is researching grant money to upgrade outside space for programming and to improve safety in the parking area.

Meeting end: 8:10 PM