

Town of Royalston
Meeting of Select Board Acting as Sewer Commission
1st Floor, Town Hall
13 On the Common, Royalston, MA 01368
Tuesday, May 21, 2024

Present: Rick Martin, Chair; Shelby Bronnes, Vice Chair; and Bill Chapman, Clerk.

1. **Call to Order:** The meeting commenced after dissolution of the Select Board meeting at 9:22 p.m.
2. **Review Sewer Commission Billing Policy and Procedure** – Mr. Martin moved to raise the late fee on Sewer bills from 5% to 14% and to add a \$50 fee for every installment on 90-day mailed late notices, effective in Fiscal Year 2025. Ms. Bronnes seconded. Unanimous approval.
3. **Adjournment:** At 9:36 p.m., Mr. Martin moved to dissolve the Sewer Commission Meeting. Ms. Bronnes seconded. Unanimous approval.

Minutes recorded by Diana Newton, Select Board Secretary.

Minutes approved by Select Board on June 5, 2024.