**Minutes of the Thursday, December 9 meeting of the Trustees of the Pelham Free Library**

**Meeting Date**: Thursday, December 9, 2021

**Time:** 7:30 pm

**Location**: via Zoom

**Present**: Gayle Barton, Rosemary Agoglia, Gillian Duda, Diane Gray, Michael Hussin, Jodi Levine, Susan Machala

Meeting Called to Order at 7:42 pm

* The minutes of the previous meeting were approved.
* The Library budget was reviewed and approved. The recent award of State aid to the Library was noted.
* The Warrant was reviewed and approved. Gayle Barton will be signing it this month.
* The Director's Report was reviewed and discussed.
	+ The HVAC system still has significant issues. Jodi shared an update from Tony Rogers about the state of the project. It was noted that a Selectboard meeting is scheduled to discuss the project and its trajectory.
	+ The After School Program has resumed in the Library and is proceeding well as is the in person playgroup and story time. Friday story times will restart in the new year.
	+ Sign up for the Stolen Beam Project has begun. To reach more participants, Jodi will extend the invitation to the Leverett and Shutesbury Libraries for sign up and Library sponsorship.
	+ Michael Hussin will offer a Mindfulness Program through zoom.
	+ Masks are still required to be worn in the Library and the Ramsdell room.
	+ It was noted that Hoopla! is bundling its Great Courses offering to count as one item and allow a patron further selections.
* Other Business:
	+ In light of the challenges of the past year, it was noted that Jodi has much to consider in her self review which proceeds on schedule.
	+ It was noted that the Budget Roundtable meeting of the Town Finance Committee will take place on January 22, 2022 via zoom.
	+ There was discussion about the potential allocation of funds for Covid related needs in the Library. The condition of ventilation in the Library airspace was discussed as was the possibility to verify air quality using a device. A reliable means had not been found.
	+ The availability of Covid testing was discussed. Jodi will reach out to UMASS to potentially gather PCR tests to have on hand in the Library.
	+ The next Friends of the Library meeting is scheduled for December 14, 2021 via zoom.
	+ The next meeting date for the Trustees will be Wednesday, January 12, 2022 at 7:30 pm.

Meeting adjourned at 8:16 pm

Respectfully submitted,

Gillian Duda, Secretary

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