

Town Hall, 30 Martin Street, Essex, MA

Dr. Driscoll, Chair & Medical Director, Ms. Roderick, Clerk, and Dr. Mouchantaf, Member, present.  
Ms. Kirchner, Health Agent, and Ann White, Administrative Assistant, present.

Dr. Driscoll opened the meeting at 7:05 pm and announced that the meeting was being recorded.

- **Minutes**

April 11, 2019: Dr. Driscoll entertained a motion for the Board to approve the minutes, as written, for April 11, 2019. Ms. Roderick so moved. **Vote: All in Favor.**

***Minutes are available for review at [www.essexma.org](http://www.essexma.org) website.***

- **Bills Payable**

Bills Payable #598, \$697.99: Dr. Driscoll entertained a motion for the Board to approve bills payable #598, in the amount of \$697.99. Ms. Roderick so moved. **Vote: All in Favor.**

***Bills Payable are available for review in the Town Accountant's office.***

- **Title 5 Inspection Reports**

30 Pond Street, Tindley, Map 146, Lot 4: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Tindley, 30 Pond Street, stating that the Board is in agreement with the determination of inspector John Duncan, that the system passed the official Title 5 inspection conducted on April 24, 2019. Ms. Roderick so moved. **Vote: All in Favor.**

142 Conomo Point Road, Marshall, Map 108, Lot 60: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Marshall, 142 Conomo Point Road, stating that the Board is in agreement with the determination of inspector John Duncan, that the system passed the official Title 5 inspection conducted on April 25, 2019. The next routine inspection must be conducted no later than April 25, 2024. Ms. Roderick so moved. **Vote: All in Favor.**

122 Conomo Point Road, Fitzpatrick, Map 108, Lot 68: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Fitzpatrick, 122 Conomo Point Road, stating that the Board is in agreement with the determination of inspector John Duncan, that the system passed the official Title 5 inspection conducted on April 23, 2019. The next routine inspection must be conducted no later than April 23, 2024. Ms. Roderick so moved. **Vote: All in Favor.**

17 Middle Road, Devries, Map 108, Lot 55: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Devries, 17 Middle Road, stating that the Board is in agreement with the determination of inspector John Duncan, that the system passed the official Title 5 inspection conducted on May 6, 2019. The next routine inspection must be conducted no later than May 6, 2024. Ms. Roderick so moved. **Vote: All in Favor.**

***Title 5 reports are available for review in the Board of Health office.***

- **Septic Plan Reviews**

7 Cogswell Road, McDonald, Map 110, Lot 29: Dr. Driscoll entertained a motion for the Board to approve the proposed tight tank plan for McDonald, 7 Cogswell Road, designed by Dan Johnson and dated March 5, 2019, with a revision date of April 8, 2019. Ms. Roderick so moved. **Vote: All in Favor.**

120 Conomo Point Road, Maher, Map 108, Lot 69: Plan not submitted.

154 Conomo Point Road, Wendell, Map 108, Lot 42: Dr. Driscoll entertained a motion for the Board to disapprove the proposed tight tank plan for Wendell, 154 Conomo Point Road, designed by Dan Johnson and dated April 29, 2019. Ms. Roderick so moved. **Vote: All in Favor.**

154 Conomo Point Road, Wendell, Map 108, Lot 42: Dr. Driscoll entertained a motion for the Board to approve the proposed tight tank plan for Wendell, 154 Conomo Point Road, designed by Dan Johnson and dated April 29, 2019, with a revision date of May 6, 2019. Ms. Roderick so moved. **Vote: All in Favor.**

***Septic Plans are available for review in the Board of Health office.***

• **Other Concerns, Issues & BOH Business**

Camp Permit #4, Camp Dory, Centennial Grove, June 24 – August 23, 2019: Dr. Driscoll entertained a motion for the Board to approve Permit #4 for Camp Dory, Centennial Grove Road, June 24 – August 23, 2019. Ms. Roderick so moved. **Vote: All in Favor.**

Variance Request, Fairway Pub, 99 John Wise Avenue: Dr. Driscoll entertained a motion for the Board to grant the Fairway Pub at the Cape Ann Golf Club owner's FDA Food Code variance request, allowing the Pub to remain open, provided the owner installs all necessary kitchen equipment no later than November 1, 2019. Ms. Roderick so moved. **Vote: All in Favor.**

Essex Tobacco Regulations Discussion & Letters: Discussion. The Board agreed to hold a public hearing at the next scheduled BOH meeting, May 23, 2019, for the purpose of revising the Essex Tobacco Regulations. Letters were signed and will be sent to the three Essex licensed tobacco retailers informing them of the upcoming public hearing.

Dr. Driscoll closed the meeting at 7:45 pm.

Next BOH meeting: 5-23-19

Prepared by:  
Ann White



Attested by:  
Allison Roderick

