

# **MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL SCHOOL**

1050 Westminster St.; Fitchburg, MA 01420

(978) 345-9200

## **2019-2020 POLICY SUBCOMMITTEE**

*Chair Pro-Tem Diane Swenson (Ashburnham); Clerk Mary C. Barclay (Royalston);  
Kathy Airolidi (Hubbardston); Barbara Reynolds (Lunenburg)*

### **Policy SubCom Meeting Notes of Tues., November 19, 2019; 18:00; Guidance Conf. Rm.**

The meeting opened at 18:04 with Mrs. Airolidi, Mrs. Barclay, and Mrs. Reynolds in attendance from the SubCom, and Administrative Liaison/Business Manager Tammy Crockett. Mrs. Swenson had notified the SubCom in advance that she would be absent.

#### **I. Review and adoption of the last meeting notes**

- **MOTION:** (By Mrs. Barclay; second by Mrs. Reynolds) Approve the meeting notes of 2019 10 22 with corrections. (Approved)

#### **II. Priority policy review requested by Administration**

None

#### **III. Status report on G PERSONNEL policies**

A new representative from Stoneman, Chandler, and Miller has been assigned. The new Monty Tech lawyer will review and report on Section G policies.

#### **IV. Continuing review of B SCHOOL COM GOVERNANCE & OPERATIONS**

The following B policies were reviewed:

**BBA SCHOOL COMMITTEE POWERS** – Clean and send to holding

**BCB SCHOOL COMMITTEE MEMBER CONFLICT OF INTEREST** – Clean and to holding

**BDB SCHOOL COMMITTEE OFFICERS** – Correct, format, review at next meeting

**BDE SUBCOMMITTEES OF THE SCHOOL COMMITTEE** – Add BDE-E and review at next mtg.

**BEDB-E SAMPLE AGENDA FORMAT** – Correct and to holding

(The following B policies are still under active review:

**BEDJ BROADCASTING AND TAPING OF COMMITTEE MEETINGS** – Inquiries will go to Mr. Vance and Mr. Boone on the policy; review requested procedures from Superintendent-Director Harrity.

**BIA NEW COMMITTEE MEMBER ORIENTATION/HANDBOOK** – needs further research and review

**BIA-E SCHOOL COMMITTEE MEMBER RESOURCE GUIDE** – needs further research and review.)

#### **V. MASC Conference input on policies**

Discussed some of the policy input from Mrs. Barclay, based on sessions she attended at the MASC Annual Conference; they will be added to the review list:

Animals in Schools – **IMB**

Vaping – **ADB; IHAMB; JICH**

School Committee Self-Assessment **BIA & BIA-E**

**VI. 2019-2020 School Year Policy Subcommittee Meeting Days**

~~[August 27, 2019 Canceled  
due to start of school year]~~

~~September 10, 2019~~

~~September 24, 2019~~

~~October 8, 2019~~

~~October 22, 2019~~

~~November 19, 2019~~

December 10, 2019

January 14, 2020

January 28, 2020

February 11, 2020

February 25, 2020

March 10, 2020

March 24, 2020

April 7, 2020

April 28, 2020

~~[May – No meetings due to end-  
of-year commitments]~~

June 9, 2020

**V. Items not reasonably anticipated by the Chair 48 hours in advance**

None.

**VI. Adjournment and next meetings**

- **MOTION:** (By Mrs. Airoidi; seconded by Mrs. Reynolds) Adjourn, at 19:30.  
(Approved unanimously)

The next meeting of the Policy Subcommittee is scheduled for:

Tuesday, December 11, 2019, 18:00-20:00, in the culinary conference room.

Respectfully Submitted,

*Mary B.*

Mary C. Barclay, Clerk

NOTES APPROVED: 2019 12 10

SENT FOR POSTING: 2020 01 12