

Minutes of a Special Meeting of the Templeton Housing Authority (THA) held on February 26, 2021 at 99 Bridge Street, Baldwinville, MA at 2:00 PM. This meeting was held remotely.

Members Present: Carol Caisse, Secretary; John Columbus, Chair; Louise Chaffee, Vice Chair; Diane Moulton, Treasurer

Member Absent:

Others: Aaron Beineke, Executive Director

1. Call to Order: The Templeton Housing Authority's special meeting was held remotely on Wednesday, February 24, 2021. The Chairperson called the meeting to order at 2:03 P.M.

2. Approval of Financial and Year End Statements – The Executive Director presented financial documents for the fourth quarter of 2020 as well as reporting for Fiscal Year End 12/31/2020,

3. Certification of Compliance with Notification Procedures for Federal and State Lead Paint Laws – The Executive Director presented forms certifying compliance with federal and state lead paint laws.

4. Certification of Top 5 Compensation Form and Tenant Accounts Receivables Data – The Executive Director presented a report of THA's "Top 5" salaries, and a report of tenant account receivables (TAR).

A motion was made by Louise Chaffee to approve and certify Financial Year End Statements for FYE 12/31/2020 and fourth quarter 2020, compliance with notification procedures for federal and state lead paint laws, Top 5 compensation, and tenant account receivables via a roll call vote. There was a second for the motion by Carol Caisse.

Roll Call Vote:

John Columbus – Aye

Diane Moulton – Aye

Louise Chaffee – Aye

Carol Caisse – Aye

Motion carries.

10. Adjournment: At 2:17pm Louise Chaffee made a motion to adjourn, 2nd by Diane Moulton. The meeting was adjourned. The next meeting was set for Wednesday March 10, 2021 at 2pm.