

**Southampton School Committee Meeting Minutes**  
**Wednesday, November 25, 2019**  
**Richard Dragon Library – William E. Norris School 5:30 pm**

Present: Erin Couture, Greg Bennett, Jon Lumbra, Doreen Bashista, Virginia Ahart  
Superintendent Osborne, Business Administrator Jones, Principal Pluta

Absent: None

Visitors: Matt Roland, Thomas Livingston, Elizabeth Moulton

I. Call to order: Chair Couture opened the meeting at 5:31 pm.

II. Routine Matters:

A. Approval of minutes:

1. Minutes of October 23, 2019.

Edits to a name were pointed out and a motion was moved by Mr. Lumbra and seconded by Mr. Bennett to approve the meeting minutes of October 23, 2019 as amended. It was a Unanimous Affirmative vote.

B. Circulation of Warrants: the warrants were circulated.

C. Visitors: Item VII, F was moved to this heading by the Chair to accommodate visitors who had information to share. Ms. Moulton shared the challenges with adhering to the current procedures that exists as part of policy. Superintendent Osborne indicated that he felt procedures should not be part of policy and that once updated procedures were developed, the committee should vote to remove the existing procedures from policy. Mr. Lumbra suggested that the procedures could be annually reviewed and vetted by the school committee.

Ms. Moulton was then asked to comment on school lunch prices. Ms. Moulton shared that while lunch price changes are not typically issued by the state until summer, she expects a fairly modest increase in price for next year of \$0.48, bringing the lunch price up to at least \$3.50 and possibly \$3.75. It was requested that this be added to the School Committee Calendar for consideration in the June meeting.

D. Tiger Talk: No updates

E. Correspondence: None

F. Other: none

III. Principal's Report:

Principal Pluta shared her report.

Item VI, C was moved to this heading by the Chair as items therein were relevant to the Principal's Report. Principal Pluta shared the changes to the handbook and answered questions. Mr. Lumbra suggested looking at changing technology as it related to cell phones with new wrist phone devices now being utilized by some parents.

IV. Superintendent's Report:

Superintendent Osborne shared his report.

V. Budget:

A. FY2020 – Bobbie Jones shared an update of the school budget to date as well as a budget transfer with a net impact of \$0 on the overall budget. There was discussion of the various line items and impacts of making transfers. On a motion by Mr. Lumbra and seconded by Ms. Ahart, the committee voted unanimously to approve the transfer.

B. Capital Improvements: Principal Pluta shared some of the major items the district is looking at for capital requests to include the PA system, gutter sealing, ongoing concrete repairs, bathroom stalls, and a kitchen oven. Mr. Roland asked about the gutter sealing related to

the prior roof issues that had been resolved. Ms. Pluta shared that this was a separate issue and the gutter seals had never been replaced; this causes water to leak down the exterior walls causing slow damage and discoloration.

- C. School Choice Update: Principal Pluta shared choice numbers in her report and Bobbie Jones will update the committee on account balances next month.

VI. Items Requiring Action:

- A. Superintendent's Goals: Superintendent Osborne shared his three goals and answered questions. On a motion by Mr. Lumbra and seconded by Ms. Ahart, the Superintendent's Goals were approved unanimously.
- B. Central Office Work Policy: Mr. Lumbra suggested that this item does not fall under the purview of the school committee and that central office matters should be a Union 66 matter, not to be voted by individual committees. Superintendent Osborne indicated that he agreed with this assessment and that central office personnel matters typically fell under the superintendent's authority with the exception of specific positions. The committee elected not to vote on this matter as it was not within their authority.
- C. School Handbook: This item was moved under Principal's Report, above.
- D. Amended Collaborative Agreement: Superintendent Osborne shared the changes to the Collaborative agreement; adding Worthington and Gateway Regional schools as well as increasing fees for non-members to a 25% premium versus 20%. On a motion by Ms. Bashista and seconded by Ms. Ahart, these changes were passed unanimously.

VII. Policy: Superintendent Osborne ran through the following policies:

- A. File ADDA: Background Checks - Covering CHRI Fingerprinting policies.
  - B. File ADDA-R: DCJIS Model CORI Policy - Specifically targeting CORI checks.
  - D. File BEDL: Remote Participation - Superintendent Osborne shared that he had worked with the school attorney to make Mr. Lumbra's changes and consolidate two items from the prior draft as suggested by another committee.
- On a motion by Mr. Lumbra and seconded by Ms. Bashista, policies ADDA, ADDA-R, and BEDL were unanimously approved.
- C. On a motion by Mr. Lumbra and seconded by Ms. Ahart, the committee voted unanimously to repeal all prior ADDA policies.
  - E. File JLCG: Life Threatening Allergies - This item was moved under Visitors, above. This will be considered a first read of this policy.

VIII. New Business: None

IX. Reports:

- A. PTO: Principal Pluta indicated that the PTO had funded Classroom Rugs, 5 iPads for the Library, and Scholastic Reader for 2nd Grade..
- B. CES: No update.
- C. School Council: The Council finished work on the School Improvement Plan (SIP) and she would share it next month.
- D. Hampshire Regional School Committee: No report.
- E. Chair's Report: None.
- F. Union 66: Ms. Couture shared that the chairs are working on setting up meetings to put together a proper Union Agreement. This should begin after the first of the new year.

X. Ongoing Items: None.

XI. Adjournment:

A motion was moved by Mr. Lumbra and seconded by Ms. Ahart to adjourn the meeting at 7:03 pm. It was a Unanimous Affirmative vote.

The next meeting will be held on December 16, 2019.

*Respectfully submitted,*

*Aaron Osborne*

***Documents reviewed at this meeting:***

*October 23, 2019 School Committee Meeting Minutes*

*Superintendent's Report*

*Principal's Report*

*2020 Budget Document & Line Item Transfers*

*Superintendent's Goals*

*Central Office Work Policy Memo*

*Central Office Work Policy*

*Memo of CES Agreement Changes*

*CES Agreement with Changes*

*File ADDA: Background Checks*

*File ADDA-R: DCJIS Model CORI Policy*

*File BEDL: Remote Participation*

*File JLCG: Life Threatening Allergies*