**Town of Petersham Massachusetts**

**SELECTBOARD MINUTES**

**Regular Meeting-Town Hall Lower Level**

**1 South Main Street**

**Tuesday March 15, 2016 6:30PM**

**Present**: Nancy Allen, Rick Marsh, Henry Woolsey **Absent:** None

**Other Organizations/Representatives present:** Steven C. Boudreau-Administrative Coordinator, Roy Nilson-Petersham Common Website, Ashley Arsenault- Athol Daily News, Ross France-AFC, Bob Bellefeuille- AFC, Eric Mandel-AFC, Paul Youd-AFC, Donald Clarkson-AFC, Tim Graves-PHD, Debra Bachrach- Animal Inspector, Linda Paquet- Energy Committee, Ed Simms- Monty Tech RSD Petersham Representative, Sheila Harrity- Monty Tech RSD Supt, Tammy LaJoie- Monty Tech RSD Business Manager.

**Others present**: Garrett Knapik, Richard McCrae, Janice Olsen, Anne Perkins, Mark Bishop, Stephanie Selden, Charles Berube, Helen Simms, Larry Buell, Lynn Shaw.

1. **6:30PM Call to order.** ChairNancy Allen called the meeting to order at 6:30PM at Town Hall Lower level and stated the meeting was being recorded.
2. **Minutes: Review/Approval of previous meeting Minutes of March 8, 2016 & March 14, 2016.**

On a motion made by Rick Marsh, seconded by Henry Woolsey the minutes of 3/8/2016 were opened for review. On a motion made by Rick Marsh, seconded by Henry Woolsey it was voted unanimously to approve the 3/8/2016 minutes as amended.

On a motion made by Rick Marsh, seconded by Henry Woolsey the minutes of March 14, 2016 were opened for review. On a motion made by Rick Marsh, seconded by Henry Woolsey it was voted unanimously to approve the Minutes of March 14, 2016 as written.

1. **Meetings: 6:30 PM: Discussion of Nichewaug Inn & Academy Property Project: Continuation of review & discussion of planning consultant selection per request for proposals & interviews.** Nancy Allen recused herself from the matter at 6:40pm and moved to the rear of the room. Henry Woolsey assumed the chair and briefed the Selectboard and those present on the progress of Nichewaug Inn Consulting Project. He noted an email from Albert Rex regarding jointly working with Concord Square Consultants on the Nichewaug Inn. The email indicated that Albert Rex did not believe that was the way to proceed and declined to do so under those requirements. Rick Marsh reviewed the email noted by Henry Woolsey from Albert Rex. Rick noted that Albert Rex in his view for all intents and purposes had removed themselves from consulting on the Nichewaug Inn. Audience Members Chuck Berube, Anne Perkins and Stephanie Selden and Mark Bishop voiced support for the Concord Square Consultants proposal. Rick Marsh motioned to accept the proposal of the Concord Square Consulting Group as the planning consultant for the Town’s Nichewaug Inn Property as submitted in response to the Town’s RFP and to authorize the Vice Chair to sign a contract on behalf of the Selectboard, seconded by Henry Woolsey. The motion was approved **2 AYE- (Marsh & Woolsey)- 0-NAY**. Nancy Allen resumed the chair at 6:50PM. AC Boudreau noted that the General Liability Insurance coverage for the Nichewaug Inn was now bound by Lloyds of London through Massachusetts Interlocal Insurance Association (MIIA) Insurance effective as of today.

**Meeting with Linda Paquet, Energy Committee chair, discussion and award design & engineering contract for Center School Renewable Energy Pellet Boiler**. The Selectboard met with Linda Paquet of the Energy Committee. She asked the Selectboard to review and approve the Pellet Boiler Design Contract with WV Engineering Associates in the amount of $18,900.00 as presented. The Selectboard reviewed the proposed agreement. On a motion made by Rick Marsh, seconded by Henry Woolsey the Selectboard unanimously approved and signed the contact with WV Engineering Associates in the amount of $18,900.00.

**7:05 PM Joint Meeting with Advisory Finance Committee for FY2017 budget reviews – times are**

**approximate:**

**7:15 PM Monty Tech Regional School District FY2017 Budget Review**

The Selectboard and AFC met with Ed Simms- Monty Tech RSD Petersham Representative, Sheila Harrity- Monty Tech RSD Supt, Tammy LaJoie- Monty Tech RSD Business Manager to discuss the FY2017 Monty Tech RSD Budget request. Supt Harrity reviewed briefly the past years accomplishments and programs of Monty Tech RSD. Tammy Lajoie -Business Manager proceeded to make a full and comprehensive presentation of the FY2017 Monty Tech RSD Budget request to the Selectboard and AFC. The FY2017 budget assessment request voted by the Monty Tech RSD Committee is $54,180.00. The FY2016 budget voted was $64,094.00. The difference FY2016 versus FY2017 is $9,914.00. The Selectboard and AFC members thanked Petersham Monty Tech RSD Representative Ed Simms for his many years of service to Petersham on the Monty Tech RSD Committee. The Selectboard and AFC thanked Supt Harrity and Business Manager LaJoie for meeting with Selectboard and AFC and their budget presentation. The FY2017 Monty Tech RSD budget request was taken under advisement.

**7:40 PM Any Miscellaneous or Rescheduled FY2017 Budget Reviews as needed**

There was no other miscellaneous business taken up under budget review. The next joint AFC and Selectboard budget reviewed meeting was confirmed for PCS and Mahar RSD for Tuesday March 22, 2016 at 7:15pm Town Hall Lower Level.

1. **New Business:**

**RE: Discussion Highway Superintendent position next steps.**

Nancy Allen announced the Selectboard on March 14, 2016, had come to terms of employment with Gregory Waid to become the next Petersham Highway Superintendent effective Sunday April 10, 2016. The employment offer to be transmitted to Greg Waid as soon as possible for approval and signature.

**RE: Review approval Transfer Station space cleared for Wood Bank landing.**

Tim Graves PHD Supt met with the Selectboard. Nancy Allen presented a proposed site plan that showed the clearing and enlargement of the current transfer station site by the Petersham Highway Department. She proposed a site visit on Friday March 18, 2016 at a time to be determined with the PHD Supt Tim Graves, the Selectboard, Bob Clark of the Conservation Commission, Tree Warden Melissa LeVangie and AC Boudreau to discuss the proposed site clearing/ enlargement to better accommodate the Wood Bank Program and transfer station operations.

**RE: Discussion approval FY2017 review Selectboard capital improvement budget submissions.**

The matter was placed on hold until the next Selectboard meeting March 22, 2016.

**RE: Discussion approval Selectboard member appointment to Center School negotiations team.**

Nancy Allen announced that the PCS/Mahar RSD Teacher negotiations were underway and that she would like to volunteer to be the Selectboard representative on the PCS/Mahar RSD negotiations team. Henry Woolsey motioned, seconded by Rick Marsh and voted unanimously to designate Nancy Allen as the Selectboard representative to the

PCS /Mahar RSD Teachers negotiations team.

**RE: Discussion approval of appointment of Animal Inspector.**

The Selectboard reviewed a Mass Department of Agricultural Resources request to nominate an animal inspector for the town. On a motion made by Henry Woolsey, seconded by Rick Marsh, it was voted unanimously to nominate Debra Bachrach as animal inspector to Mass Department of Agricultural Resources for a term running May 1, 2016 – April 30, 2017.

**RE: Review approval of April–June 2016 Selectboard meeting dates.**

The Selectboard chose the following dates to meet in April 2016-June 2016 on Tuesdays at 7:00PM:

**April 05, 2016-No Meeting**

**April 12, 2016**

**April 19, 2016**

**April 26, 2016**

**May 03, 2016-No Meeting**

**May 10, 2016**

**May 17, 2016**

**May 24, 2016**

**May 31, 2016**

**June 6, 2016 Monday 2016 Town Meeting Time To be determined**

1. **Correspondence Review**

Nancy Allen summarized aloud the correspondence folder items.

1. **Questions from Public and Press**

None presented.

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1. **Next Meetings**

The next Selectboard meeting date was confirmed for Tuesday March 22, 6:30PM Lower Town Hall and at the call of the Chair as needed.

1. **Adjournment.**

Henry Woolsey motioned for adjournment, seconded by Rick Marsh, and it was voted unanimously to approve the motion to adjourn at 8:30PM.

**Respectfully submitted,**

**Rick Marsh, Clerk**

**Meeting Documents:** The following documents were provided and or reviewed by Selectboard members during the meeting and were located in individual meeting folders and or Selectboard Correspondence Folder located on meeting table:

Copy of Selectboard 3/15/2016 Agenda

Copy of employment offer to G. Waid dated 3/15/2016

Copy of email from B. Harris MRPC RE: MPO Sub Region Dinner Meeting received 3/14/2016

Copy of email form A. Rex RE: Nichewaug Inn Consulting received 3/9/2016

Copy of memo to Selectboard form T. Graves RE: 2016 Summer Hours start Up

Copy of email from E. Copeland of MBI RE: Summary to date of MBI Last Mile Program received 3/14/2016

Copy of notice from Senator Rosenberg RE: 2016 Franklin Hampshire Municipal Conference received 3/14/2016

Copies of emails press releases from Senator Gobi RE: Various Legislative Actions received dated 3/10- 3/11/2016

Copy of COM Labor Relations Commission Letter RE: Request for CBA Copies to be filed received 3/9/2016

Copy of letter to D. Amaral MassDOT District 2 Chapter 90 Project Request dated 3/9/2016

Copy of TA Expenditure Report dated 3/14/2016

Copies of FY2017 Monty Tech RSD Budget Request and related items received 3/15/2016

Copy of April & May & June 2016 Calendar & List of Holidays for Selectboard Meetings planning dated 3/15/2016

Copy of Site Planning Diagram Transfer station proposed clearing received 3/15/2016 from N. Allen

Copy of MassDAR Nomination form RE: Deb Bachrach dated 3/15/2016

Copy of Pellet Boiler Design Contract with WV Engineering Associates received 3/15/2016