**Town of Essex Planning Board Meeting Minutes – November 20, 2019**

The meeting was called to order at 7:30 PM by Vice Chair Westley Burnham. The Meeting was held at the Essex Town Hall, 30 Martin Street, Essex, MA 01929

**Board Members Present**: Westley Burnham, Dexter Doane, Michael McConnell, William French

**Board Members Absent**: S. Sturgis (Skip) Crocker, Kim Drake, Matt Greco

**Administrative Assistant**: Mary Heeney

**Building Inspector’s Report:**

The Building Inspector presented one application for 8 Belcher Street for the new construction of a 24X36 ft. barn. The plans were for a one story building with no living space.

Dexter Doane moved that we approve the plan to construct a barn at 8 Belcher Street citing that it meets all the requirements of the Zoning Bylaws.

Michael McConnell seconded the motion which was approved unanimously by the Board Members.

**Board Review and discussion:**

**38 Robbins Island Road – map 108-009**

Michael Morton had requested an informal discussion on proposed changes to the original plan at 38 Robbins Island Road. The Building Inspector reviewed the plans and determined that it was not necessary to present to the Planning Board.

**0 Spring Street - Map121-001**

Architect, Remko Breuker, presented updated plans for 0 Spring Street. The original sub-division plan was approved on December 19, 1984 and discussed again on March 7, 2018.

The Vice Chair reviewed the plan as presented for a modification to the access road off of Spring Street. The discussion initially reverted back to the original plan for a gravel road. Wes explained that there have been changes in standards for building roads over the years and the proposed road has to be 16 feet wide to allow access for public safety equipment. The plan also showed a turnaround. Wes explained why a turnaround has to be able to accomodate fire apparatus and emergency vehicles so that they can safely turn around.

Remko Breuker informed the Board that he currently was talking to the Conservation Commission and that he will also be talking to the DEP.

Wes stated that this would be a modification to the current plan and that a modification would require a Public Hearing.

**Meeting Minutes**

The Board reviewed the Meeting Minutes of November 06, 2019.

Michael McConnell made a motion to accept the Minutes as amended.

William French seconded the motion. The motion was approved unanimously.

**Adjourn**

William French made a motion to adjourn the meeting**.**

Michael McConnell seconded the motion.

The motion was unanimously approved by the Board Members.

The chair declared the Meeting to be adjourned at 8:30 PM.

The next Meeting of the Town of Essex Planning Board will be held on December 04, 2019 at the Essex Town Hall, 2nd floor meeting room, 30 Martin St, Essex and will commence at 7:30 PM.