Town of Essex Planning Board Meeting Minutes – December 16, 2015

The Meeting was called to order at 7:31 PM by Chair Westley Burnham. The Meeting was held at the T.O.H.P. Burnham Library.

Board Members Present: Corey Jackson (CJ), Kimberly Drake (KD), Westley Burnham (WB), William French (WF)

Board Members Absent: S. Sturgis Crocker, Jason Heath, Dexter Doane

Building Inspector: Bill Sanborn – Administrative Assistant: Mary-Ellen L. Feener

**Building Inspector’s Report**

Lot 26 Riverview Hill Road – David and Pam Denyse

The Building Permit Application was for the siting and to construct a 2,800 square foot new single family dwelling. The dwelling will have a 2,298 square footprint. The application has the approval from the Board of Health, the Conservation Commission, the Department of Public Works and the Fire Department.

The Board reviewed the plan.

WF made a motion to approve the siting and construction of a 2,800 square foot single family dwelling finding it has the necessary approvals and meets the requirements of the Town of Essex Bylaws.

CJ seconded the motion.

The motion was unanimously by the Board Members present.

Lot 5A Island Road – 62 Island – John Guerin/Barred Rock LLC – Map 101 Lot 7

The Building Permit Application was for the siting and to construct a new single family dwelling. The dwelling will have a 2,298 square footprint. The application has the approval from the Board of Health, the Conservation Commission, the Department of Public Works and the Fire Department. The owner will provide a copy of the Driveway Maintenance Agreement prior to be given a Building Permit. The footprint does not exceed 2,500 square feet.

The Board reviewed the plan.

CJ made a motion to approve the siting and construction of a single family dwelling finding it has the necessary approvals and meets the requirements of the Town of Essex Bylaws.

WF seconded the motion.

The motion was unanimously approved by the Board Members present.

Board Discussion - Committee Updates from the Board Members who volunteer to serve on the Boards or Committees

* Community Preservation Committee Update –Kim Drake
* Building Committee Update – Westley Burnham
* Conomo Point Committee Update - Kim Drake

Meeting Minutes

WF made a motion to approve the Meeting Minutes of November 4, 2015 and September 2, 2015 as amended.

CJ seconded the motion.

The motion was unanimously approved by the by Board Members present.

**Adjourn**

KD made a motion to adjourn the meeting.

WF seconded the motion.

The motion was unanimously by the Board Members present.

The Chair declared the Meeting to be adjourned at 8:15 PM

The next Meeting of the Town of Essex Planning Board will be held on January 6, 2016, at the T.O.H.P. Burnham Library, 30 Martin Street, Essex MA, and will commence at 7:30 p.m.