**Town of Petersham Massachusetts**

**SELECTBOARD MINUTES**

**Regular Meeting-Town Hall Lower Level**

**February 24, 2014 Monday 6:30pm**

**Present**: Tim Clark, Rick Marsh, Peter George **Absent:** None.

Steven C. Boudreau- Administrative Coordinator, Others present: Kate Fulton-ADN, Roy Nilson, Bette Davis-Barre Gazette-late arrival, Nancy Allen, Deb Bachrach, Lynne Shaw, Briana Skowyra, Bob Legare, Chief Cooley, Rebecca Bielecki, Officer Peter Buck, Ed Grinnell, Tim Graves, Linda Paquet, Bob Paquet, Paul Williams, Bart Bales, Josh Cayea, Bob Clark and other unnamed interested members of the public.

1. **Call to order**

Chairman Rick Marsh called the meeting to order at 6:30pm. He announced the meeting was being recorded.

1. **Approval of Minutes**

On a motion made by Tim Clark, seconded by Peter George it was voted unanimously to review the Regular Session Minutes of 2/10/2014. On a motion made by Tim Clark, seconded by Peter George it was voted unanimously to approve as written the minutes of the Regular Session Minutes of 2/10/2014.

1. **Meetings–With Police Chief Cooley-6:35PM**

**RE: Discussion Approval of Franklin County Mutual Police Aide Agreement**

The Selectboard heard a brief presentation from Chief Cooley on the merits of the Franklin County Police Mutual Aide Agreement. Discussion ensued. On a motion by Tim Clark, seconded by Peter George, it was voted unanimously to approve and authorize the signing of the agreement.

**RE: Discussion Approval of Use of Narcan Medication by PPD for Overdose Treatment**

Chief Cooley, Rebecca Bielecki, and Officer Peter Buck made a brief presentation to the Selectboard on the use of Narcan in treating overdose victims and its possible use by the PPD and Petersham first responders. The Chief, Ms. Bielecki and Officer Peter Buck all supported the use and training of all PPD Officers and first responders in the use of Narcan as first responders to treat suspected overdose victims with Narcan as first responders. Discussion ensued. On a motion made by Peter George, second by Tim Clark it was voted unanimously to authorize the immediate use and training of all PPD Officers and first responders in the use on Narcan.

**RE: 295 Hardwick Road Traffic Report**

Police Chief Cooley briefed the Selectboard on his research regarding proposed traffic regulations improvements on 295 Hardwick Road Rte 32A. He read a letter from MassDOT District Highway Office that affirmed the fact the roadway was a state numbered route and town maintained roadway and that the Federal Manual on Uniformed Traffic Regulations did not recommend the use of stop signs on the route as requested by the abutters to the roadway. MassDOT District Highway Office also stated in the letter that they would assist in a speed study along the route by the town to determine a proper speed and traffic signage if any for the roadway. Currently Rte 32A is posted at 40 MPH. The Board took the matter under advisement for more information pending from the Chief on the matter.

**With Deb Bachrach and Regional Animal Control Expert-6:45PM**

The Selectboard met with Deb Bachrach local volunteer animal control shelter manager and Ed Grinnell a Certified ACO from nearby Buckland and Shelburne to discuss certification of the ACO in Petersham. Mr. Grinnell informed the Selectboard that a nearby certified ACO could be engaged by Petersham to supervise the Petersham ACO and make the ACO program in Petersham comply with the new state laws on ACOs. Discussion ensued. The Selectboard took the matter under advisement and thanked Ms. Bachrach and Mr. Grinnell for their efforts and agreed that further discussions on the matter was needed at a future Selectboard meeting maybe on 3/17/2014 if possible.

**With Linda Paquet-Energy Committee Chairman-7:00PM**

**RE: Meeting with Energy Committee/Energy Consultant and Department Heads to**

**Review Energy Audit Reports/Recommendations for Town Buildings**

Energy Committee Chairman Paquet and Energy Consultant Bart Bales meet with the Selectboard and department heads that operated the Town Hall, Town Offices, Police Station, Fire Department and Highway Buildings. They reviewed the findings and recommendations on the energy improvements to each building in a summary and discussed what had to be done to implement the savings in energy and dollars. Discussion ensued. The Selectboard took the reports under advisement and await the final report on the Petersham Center School which was due to be completed in the next few days by Mr. Bales. A future follow up meeting was suggested to gather the full results on all town buildings and plot an overall strategy on what to do next to implement the report findings.

1. **New Business**

**RE: Signatures for Payroll and Bills Payable Warrants**

The Selectboard members each signed and approved the payroll and accounts payable warrants and vouchers as requested by the Town Accountant.

**RE: Discussion Request from Cultural Council to Hang Banner for Trashion-Re Fashion Ball**

On a motion made by Peter George, seconded by Tim Clark, it was voted unanimously to approve the hanging of signs for the Cultural Council Trashion-Re Fashion Ball.

**RE: Discussion Reappointment of Recent Cultural Council Appointees to 3 Year Terms**

On a motion made by Peter George, seconded by Tim Clark it was voted unanimously to appoint Pam Chevalier and Trisha Kieras to three year terms on the Cultural Council term to expire 6/30/2017.

**RE: Montessori School Sign Request**

On a motion made by Tim Clark, seconded by Peter George, it was voted unanimously to approve the Montessori School signage request per the advice of Chief Cooley and the Montessori School letter dated February 9, 2014.

**RE: Discussion on the scheduling of next Joint Budget Meeting with AFC in March 2014-Move to Upper Town Hall Level?**

The Selectboard agreed to meet again on Monday March 10, 2014 at 6:30PM at Town Offices and to reschedule the joint FY2015 Budget Review meeting scheduled with the AFC from 3/10/2014 to 3/31/2014.

**RE: Discussion of Bandstand Capital Improvement & All Other Capital items**

The Selectboard reviewed the proposed Capital Improvement Requests with Administrative Coordinator Boudreau. The Selectboard decided to take the matter of capital up when the new Selectboard is reorganized after the March 3, 2014 Petersham Town Election.

**RE: Discussion Change of Use Request Chapter 61 Land Wallack Property**

No Selectboard action was taken on this request at the request of Administrative Coordinator Boudreau.

**RE: Discussion Removal of Land from Chapter 61 Doris Caouette 254 West Street**

No Selectboard action was taken on this request at the request of Administrative Coordinator Boudreau and the daughter of Doris Caouette who appeared personally before the Selectboard.

**RE: Discussion on Filling Vacant Full Time Highway Position**

On a motion made by Tim Graves seconded by Peter George it was voted unanimously to hire Gregory Waid to fill the vacant full time highway position with effective hire date of March 3, 2014 at a stating wage of $18.50 per hour to start to go up to $19.50 upon successful completion of the probationary period. Tim Graves asked that Mr. Waid’s effective start date be March 2, 2014 the start of the payroll period.

**RE: Discussion Approval of Temporary Town Offices Ramp Replacement Using Insurance Funding**

On a motion made by Tim Clark, seconded by Peter George it was voted unanimously to approve and authorize the signing of the proposal for new temporary ramp/stairs to replace the damaged ramp/stairs at town offices and to use the insurance funds to pay for the temporary ramp/stairs with Amramp Company at $7,772.00.

**RE: Discussion Vote to Set Public Hearing Retail Liquor License for Country Store for 3/10/2014 at Town Hall Upper Level at 6:35PM**

The Selectboard agreed earlier to meet 3/10/2014 at 6:30PM at Town Offices. AC Boudreau will set the Public Hearing for 6:35PM for the Country Store Retail Liquor License on 3/10/2014.

**5. Correspondence-**The Selectboard Members reviewed the following pieces of correspondence/meeting items located in the central file: Selectboard Agenda 2/24/2014, Copy of Email from Police Chief RE: Request to meet Use of Narcan, Rte 32 A Report, Franklin County Police Mutual Aid Agreement, Copy of Article on Heroin Overdose Epidemic, Copy of Draft Franklin Co Police Mutual Aid Agreement, Energy Study Reports-Town Office, Town Hall, Fire Station, Highway Building, Police Station, Email of Cultural Council Signage request Trashion Re Fashion Ball, Email Request RE: Trisha Keiras & Pam Chevalier to CC for 3 year terms, Montessori School Signage Request, Copy of Capital Improvement Requests, Copy of Withdrawal Request from Assessors of 61A Chapter Land by Wallack, Copy of Caouette Request Letter RE: Right of First Refusal 61A Chapter Land, Email from Town Counsel Doneski RE: Response regarding question on posting requirements for vacant position at highway department, Copy for COA March 2014 Newsletter, Copy of Notification of Assessment MRPC for FY2015 at $370.24, Email Report from Whitewater RE: Water Test Results Town Hall & Town Offices, Notice of pricing change from Tyco Security- Nichewaug Inn, Copy of Bridge Inspection on Glenn Valley Road/ Swift River, Copy of Treasurer Cash Book Report January 2014, Copy of Amramp Co Proposal for Ramp/Stairs for $7,772.00.

1. **Other Business-Business Certificates-** None. No action requested.
2. **Executive Session-None.**
3. **Next Meetings**

The next meeting of the Selectboard will be Monday March 10, 2014 6:30PM Town Offices, Monday March 17, 2014 6:30PM Town Hall Lower Level Joint Meeting with AFC, Monday March 31,2014 6:30PM Town Hall Lower Level Joint Meeting with AFC

1. **Adjournment**

There being no further business, Tim Clark moved to adjourn. Peter George seconded the motion and it was voted unanimously to adjourn. The Selectboard meeting adjourned at 8:25PM. Chairman Marsh noted this was the last meeting for Selectboard Member Clark and thanked him for his years of service to the town and wished him well. Other members of the board and members of the audience applauded Tim Clark for his service.

**Respectfully submitted**,

**Peter George, Clerk**

**Meeting Documents:** Selectboard Agenda 2/24/2014, Copy of Email from Police Chief RE: Request to meet Use of Narcan, Rte 32 A Report, Franklin County Police Mutual Aid Agreement, Copy of Article on Heroin Overdose Epidemic, Copy of Draft Franklin Co Police Mutual Aid Agreement, Energy Study Reports-Town Office, Town Hall, Fire Station, Highway Building, Police Station, Email of Cultural Council Signage request Trashion Re Fashion Ball, Email Request RE: Trisha Keiras & Pam Chevalier to CC for 3 year terms, Montessori School Signage Request, Copy of Capital Improvement Requests, Copy of Withdrawal Request from Assessors of 61A Chapter Land by Wallack, Copy of Caouette Request Letter RE: Right of First Refusal 61A Chapter Land, Email from Town Counsel Doneski RE: Response regarding question on posting requirements for vacant position at highway department, Copy for COA March 2014 Newsletter, Copy of Notification of Assessment MRPC for FY2015 at $370.24, Email Report from Whitewater RE: Water Test Results Town Hall & Town Offices, Notice of pricing change from Tyco Security- Nichewaug Inn, Copy of Bridge Inspection on Glenn Valley Road/ Swift River, Copy of Treasurer Cash Book Report January 2014, Copy of Amramp Co Proposal for Ramp/Stairs for $7,772.00.