

PELHAM COMMUNITY PRESERVATION COMMITTEE MINUTES

JUNE 17,2021

Minutes taken by: Cydnie Reiman

Meeting convened 6:07 pm EST

Attending : In person - Tom Fanning, Jim Lumley

Via zoom - Judy Eisman, Barbara Cooper, Cyd Reiman

- 1) Minutes approved from May 20, 2021 meeting by all but Barbara Cooper who abstained since she was not at the May meeting.
Barbara did question the sum of \$5,555 to be returned to the Housing Part of the CPA fund from the 8 Amherst Rd. project. She thinks the number should be \$5,005,85. This needs to be looked into and resolved.
- 2) A. The CPC is still lacking a member from the Conservation Commission. An appointee was scheduled to be made at last Selectboard meeting. This did not occur. The CPA rules do require a representative from Conservation Commission.
B. Judy Eisman has agreed to take on the position of CPC Clerk. This position involves crafting and submitting agendas and other postings in the CPC chair's absence. Cyd Reiman agreed to assist Judy if necessary.
- 3) Tom Fanning met with parents involved with upgrading the school playground to ADA standards. Tom stated parents need a lot of assistance with how to proceed. The parents feel they need a consultant to advise them what changes need to be made and how much the project will cost.
Suggestions were made by CPC members as to what public organizations could be helpful before using CPA monies for a consultant. Contacting the MA Office of Disability at 617-727-7440 was suggested.
- 4) Tom proposes a boilerplate process for tracking CPA projects from beginning to end. These five steps were outlined in the CPC agenda for this June 17 meeting.
- 5) Reports on open accounts - Tom wants all members to make sure account numbers are accurate before submitting statements for payment or reimbursement. This is essential due to continuing accounting errors that occur at the Rhodes building.
 - A. Since Joe Larson was not at this meeting (Historic Comm. Rep) there was no report for open projects.
Tom Fanning would like to explore a project to salvage the mill grinding stone from under the flag pole at HRD press as a future project.
 - B. Barbara Cooper stated the monies to be returned from housing project at 8 Amherst Rd is incorrect (See approval of minutes item #1.)
 - I. Can CPA funds be used for accessibility upgrades ?
 - II. All parties do understand the apts. to be built at Amethyst Brook Apts 20-22 Amherst RD. will involve preference to local folks either working or living in Pelham. Advertising in the Pelham Slate was suggested as well as telling the Council on Aging Committee.
 - C. No open space projects.
- 6) Discussion was had as to whether to continue meeting on zoom or in person. Zoom was preferred.
- 7) Future agenda items : ideas for promoting folks to use CPA monies for projects...how to get the word out.

Meeting adjourned 7:10 pm EST