



TOWN OF SOUTHAMPTTON

COUNCIL ON AGING



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BOARD MEETING MINUTES

March 8, 2017

Present:

Board Members: Connie Baron, Nilda Cohen, Theresa St. Martin, Kathy Winkler, Dorothy Putnam, Patrice Mackey

Visitors: Marjorie Strycharz, Carolyn Gero, Nancy Ogluewicz, Arthur Lawrence. Lori Loiselle,

The meeting was called to order at 9:30 a.m

Open time for the Public: Art Lawrence made statements regarding cori, did we understand the process. He asked if he was allowed to work on the computers in the office. Ms Strycharz stated again for the record she wants to work on the newsletter and volunteer in the office. She also asked about the her interest in being on the Board. Ms. Loiselle also stated she had submitted her letter of interest.

Roll call to go into Executive Session. Will return to open session.

Treasure's Report – Verbal update on budget numbers, accessing balance to date. Also thinking of how the FY18 budget will look.

Interim Director Report – verbal report with written report available.

FRTA and Highland Valley grants aligned.

Job Descriptions – Director ready to be released to Personnel Committee. Kathy Winkler will contact Chair as to when COA could be put on their next committee agenda. Assistant job description not finalized, priority is getting the Director approved for posting. Van Driver job description status in order to post immediately.

Old Business – office procedures/operational ongoing.

Respectfully submitted,