

Town Hall, 30 Martin Street, Essex, MA

Dr. Driscoll, Chair & Medical Director and Ms. Roderick, Clerk, present. Ann White, Administrative Assistant, present. Ms. Kirchner, Board of Health Administrator, and Dr. Mouchantaf, Member, not present.

Dr. Driscoll opened the meeting at 7:04 pm and announced that the meeting was being recorded.

- **Appointment**

None scheduled. Mrs. Cushing in attendance for 136 Conomo Point Road, Cistern.

- **Minutes**

August 22, 2019: Tabled.

September 26, 2019: Ms. Roderick made a motion for the Board to sign the minutes for 9-26-19, as written. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

Minutes are available for review in the Board of Health office or on line at www.essexma.org.

- **Bills Payable**

Dr. Driscoll entertained a motion for the Board to retroactively approve bills payable #614, in the amount of \$800.37. Ms. Roderick so moved. **Vote: All in Favor.**

Dr. Driscoll entertained a motion for the Board to approve bills payable #615, in the amount of \$1,777.64. Ms. Roderick so moved. **Vote: All in Favor.**

Bills Payable are available for review in the Town Accountant's office.

- **Title 5 Inspection Reports**

Dr. Driscoll entertained a motion for the Board to retroactively approve the Title 5 report letter sent to 32 Lake Shore Drive, Clemenzi, Map 155, Lot 2, which stated that the Board is in agreement with the determination of inspector Jon Granz, that the system passed the official Title 5 inspection conducted on September 25, 2019. Ms. Roderick so moved. **Vote: All in Favor.**

Dr. Driscoll entertained a motion for the Board to sign and send a letter to 1 Middle Road, Wendell, Map 108, Lot 43 stating that the Board is in agreement with the determination of inspector Dan Johnson, that the three bedroom tight tank passed the official Title 5 inspection conducted on September 11, 2019. The next routine Title 5 inspection of the tight tank serving this property must be conducted no later than September 11, 2024. Ms. Roderick so moved. **Vote: All in Favor.**

Dr. Driscoll entertained a motion for the Board to sign and send a letter to 9 Middle Road, Lane, Map 108, Lot 58 stating that the Board is in agreement with the determination of inspection John Duncan, that the system passed the official Title 5 inspection conducted on October 8, 2019. The next routine inspection of the system serving this property must be conducted no later than October 8, 2024. Ms. Rodrick so moved. **Vote: All in Favor.**

242 John Wise Avenue, Shea, Map 103, Lot 1: Tabled.

Title 5 reports are available for review in the Board of Health office.

- **Septic Plan Reviews**

Dr. Driscoll entertained a motion for the Board to sign and send a letter to 12 Wood Drive, Camp, Map 154, Lot 9, stating that the proposed four bedroom septic plan, designed by Dan Johnson, and dated February 25, 2019 with a final revision date of October 3, 2019, was approved. The previously approved three bedroom plan, dated April 11, 2019, required a redesign. Prior to the construction/renovation of the one bedroom cottage, a separate plan showing the details for the grinder pump and 2" force main shall be submitted to, and approved by, the Board of Health. Ms. Roderick so moved. **Vote: All in Favor.**

184 Southern Avenue, Ramsey, Map 151, Lot 5: Tabled.

208 Southern Avenue, Nally, Map 209, Lot 13: Tabled.

Septic Plans are available for review in the Board of Health office.

- **Other Concerns, Issues & BOH Business**

Ms. Roderick made a motion for the Board to approve Cape Ann Olive Oil Co.'s TFE Permit #34 for Riversbend Sip & Shop to be held on 12/12-13/19, from 5 to 9 pm. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

Ms. Roderick made a motion for the Board to sign Clam Fest TFE Permits as listed below with Dr. Driscoll to assist in the signing. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

Permit #8, Cape Ann Chamber of Commerce, Coordinator

Permit #18, The Spicy Shark, Vendor

Permit #20, DownRiver Ice Cream, Vendor,

Amy Ahearn, Down River Ice Cream, permit extension request granted

Permit #21, Windward Grille, Participant

Permit #22, Village Restaurant, Participant

Permit #23, Crepe du Jour, Vendor

Permit #24, Essex Lions Club, Vendor

Permit #25, The Whoopie Wagon, Vendor

Permit #26, C. K. Pearl, Participant

Permit #27, Woodmans of Essex, Participant

Permit #28, J. T. Farnham's, Participant

Permit #29, Shea's Riverside, Participant

Permit #30, Lobsta Land, Participant

Permit #31, Ipswich Clambake, Participant

Permit #32, Ipswich Clambake, Vendor

Permit #33, Essex Village Market, Vendor

Cistern, 136 Conomo Point Road: Mrs. Cushing was in attendance with the certificate of analysis of the cistern water as requested by the Board in a letter dated 9-4-19. Analysis indicates coliform and e. coli bacteria are absent in the drinking water. Dr. Driscoll requested that Ms. Kirchner send a confirmation letter to the Cushing's regarding the cistern water results.

Dr. Driscoll entertained a motion that Ms. Kirchner's, Leave Use Authorization be approved. Ms. Roderick so moved. **Vote: All in Favor.**

Marijuana Regulations: Tabled.

2020 Board of Health Meeting Schedule: Distributed.

Payroll week of October 26, 2019 and November 2, 2019: Dr. Driscoll signed in Ms. Kirchner's absence.

- **Items that could not be reasonably anticipated by the Chairman within 48 hours of meeting**
None.

Dr. Driscoll closed the meeting at 7:40 pm.

Next BOH meeting: 11-14-19

Prepared by:
Ann White



Attested by:
Allison Roderick



Signed date:

11/14/19