

WEST TISBURY PERSONNEL BOARD
MINUTES OF MEETING
October 5, 2015

Present: Gerry Gallagher, Matt Gebo, Norm Perry and Kenneth Vincent

Absent: Brian Smith

Staff: Maria McFarland

Also present for all or part of the meeting:

The meeting was called to order at 5:15 PM.

Minutes: The minutes of the September 14 meeting were approved as written. Norm abstained.

Performance Reviews: A motion was made and seconded to approve the performance evaluation for Allen Healy, assistant aminol control office. Allen is at the top step. All in favor.

Old Business:

Review of Warrant Articles: A motion was made and seconded to approve the final language of the article for the Fall Town Meeting. All in favor.

Library Restructuring/Quote from Human Resource Services: A motion was made and seconded to accept the quote from Human Resource Services to meet with the Library Director and to review her proposed changes to job descriptions. The quote was not to exceed \$2,000. All in favor.

Longevity for part-time employees: After review and discussion on data provided by staff, Maria was instructed to ask Bruce Stone why longevity would have to be given retroactively to long-time part-time employees. A motion was made and seconded to table placing a warrant article on the fall town meeting warrant in order to allow the board more time to examine the cost implications for giving part-time employees longevity. All in favor.

Administrative:

The following document was noted for the record: Vacation carry-over letters for the Board of Health Agent.

There being no new business, the meeting adjourned at 6:10 PM.

Respectfully submitted

Maria McFarland
Board Administrator
APPROVED