**Town of Petersham Massachusetts**

**SELECTBOARD MINUTES**

**Regular Meeting-Town Hall Lower Level**

**1 South Main Street**

**Wednesday February 18, 2015 7:00PM**

**Present**: Nancy Allen, Peter George **Absent:** Rick Marsh-ill.

**Other Organizations/Representatives present:** Ross France-AFC, Eric Mandel-AFC, Ashley Arseneau-Athol Daily News,

Steven C. Boudreau-Administrative Coordinator, Donald Clarkson- AFC, Deb Bachrach-Animal Control Officer, Dana Cooley- Police Chief ,Virginia Newman- Tax Collector, Tim Graves-PHD, Bob Bellefeuille-AFC, Senator Anne Gobi

**Others present**: Roy Nilson, Charles Crowley, Christine Mandel, Henry Woolsey, Mark Bishop, Stephanie Selden, Thomas Cahill, Michelle Cahill, Renee Wingertsman.

1. **Call to order**

 Chairman Peter George called the meeting to order at 7:00PM. He announced the meeting was being

 recorded.

1. **Approval of Minutes**

 **February 11, 2015 Regular Session:** The Selectboard took no action on approval of minutes regular session of 2/11/2015 and deferred action to the next meeting with a full Selectboard present.

1. **Meetings-7:05PM Meeting with Massachusetts State Senator Anne Gobi & Massachusetts State Rep Susannah Whipps-Lee**

State Senator Anne Gobi was present and made a personal presentation of a Massachusetts House of Representatives Citation offered by Rep Whipps-Lee and a Massachusetts Senate Citation to Virginia Newman Petersham Tax Collector on the occasion of her pending retirement from elected office after 12 years of service as tax collector. Peter George read a proclamation from the Petersham Selectboard to Virginia Newman on the occasion of her pending retirement from elected office after 12 years of service as tax collector. Nancy Allen presented a plant to Virginia Newman as a gift from the Selectboard. State Senator Anne Gobi took a question for Ross France –AFC Chair about possible state snow relief. State Senator Gobi stated that here has now been some discussions in the general court regarding a possible snow relief supplemental state budget filing. Due to the state wide negative impacts of snow, State Legislative action maybe pending soon.

 **7:15PM-Joint Meeting with AFC RE: FY2016 Budget Reviews**

 **Tax Collector- 7:15PM**

The Selectboard met with Virginia Newman, Tax Collector and Renee Wingertsman candidate for Tax Collector to discuss the FY2016 Budget. The FY2016 was increased from FY2015 levels to accommodate the set up and processing of preliminary tax bills and the training and coverage requirements for a pending new tax collector from FY2015 $27,411.00 to FY2016 requested at $30,576.00. The Selectboard and AFC took the FY2016 Budget from the Tax Collector under advisement.

 **Police- 7:30PM**

The Selectboard met with Police Chief Dana Cooley to discuss his proposed FY2016 Police Budget**.** His FY2016 level service budget was up from and approved FY2015 $192,290.00 to FY2016 requested $198,408.00. Chief Cooley was asked to revise his gasoline fuel budget amount to $9,000.00 and his vehicle service amount to $2,700.00. Chief Cooley also presented expanded police service budgets of $224,974.00 and $316,541.00 to accommodate additional police services staffing due to the possible impacts of the Heywood Healthcare Quabbin Retreat facility coming on line. The Selectboard and AFC took the FY2016 Budgets from the Police Chief Colley under advisement.

 **Animal Inspector- 8:00PM**

 The FY2016 Animal Inspector budget for FY2016 was submitted by Jeffrey Perkins Animal Inspector. The request for FY2016 Animal Inspector Budget was for level funding at a total of $175.00. Jeffrey Perkins was not present at the budget review meeting as he had to work. The Selectboard and AFC took the FY2016 Budget from the Animal Inspector under advisement.

1. **New Business**

 **RE: Signatures for Payroll and Bills Payable Warrants**

Selectboard members affixed their signatures to various warrants and bills payable as requested by the Town Accountant.

 **RE: Discussion Business Certificates-TBD**

No Selectboard action was taken on Business Certificates as none were presented for approval.

 **RE: Discussion Approval Annual Town Election Warrant**

 Nancy Allen motioned for approval and signing of the 2015 Annual Town Election Warrant. The motion was approved unanimously.

 **RE: Discussion Selectboard Support for Proposed Candidates Night**

The Selectboard took no action on this matter.

 **RE: Discussion of Mathew Christopher Request to Photograph Interior of Nichewaug Inn**

The Selectboard deferred action on this matter until next meeting with a full Selectboard present.

 **RE: Discussion New Proposed Nichewaug Inn RFP**

The Selectboard deferred action on this matter until next meeting with a full Selectboard present.

1. **Correspondence Review-**The Selectboard reviewed the following documents and correspondence

 items in the central correspondence folder on the table:

 Copy of Selectboard 2/18/2015 Agenda

 Copy of letter to Advance Heating & Plumbing of Barre, MA RE: Award of Bid for PCS Water Heater System at $9,799.53

 Copy for email to D. Clarkson from B. Wendell- Moderator RE: AFC Appointment

 Copy of Notice TWIMC RE: ATM & STM Warrants Open/Closed 2015 by Selectboard dated 2/13/2015

 **Correspondence Action Item Follow Up:** Peter George read/summarized the contents of the Correspondence Folder aloud.

1. **Executive Session Reason**

The Selectboard deferred action on this matter until next meeting with a full Selectboard present.

1. **Next Meetings**

 The next meeting of the Selectboard will be Monday February 23, 2015 ***6:30PM*** at Town Hall Lower Level and at the call of the Chairman as needed.

**8. Adjournment**

 There being no further business, Nancy Allen motioned and it was voted unanimously to adjourn the meeting at 8:25PM.

 Respectfully submitted,

 Nancy Allen, Vice Chair

 **Meeting Documents:**

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