



**MEETING MINUTES OF THE
OPEN SPACE & RECREATION COMMITTEE
October 28, 2020; 4:30 PM**

Location: Zoom Meeting

Present: Lorraine DeSouza (LD) – Chair
 Gary Howland (GH)
 Cec Snow (CS)
 Chris Picone (CP)
 Anna Wilkins (AW)
 Marshall Dennis (MD) – Clerk
 Janet Morrison (JM) (Advisor)

SUMMARY OF OSRC MEETING

SUBJECT/TOPIC	ACTION
Agenda/Meeting Minutes	LD opened the meeting and added discussions of Willard Road and the Scenic Road Application for Wilker Road to the agenda. CS motioned to approve the meeting agenda (attached). GH seconded. Agenda approved by roll call 6-0.
Scenic Road Application filed by Richard Sisson for 2 openings onto the Cambridge Grant Farm from Wilker Road	MD requested that the reference regarding the filing of a Request for Determination of Applicability on page 2 of the OSRC draft letter to the Planning Board (PB) be deleted and that it be replaced with 'permit application' (see attached). MD also noted that as an abutter and member of the Conservation Commission (CC), he would abstain from endorsing any OSRC letter to the PB with respect to Mr. Sisson's application. MD then announced his departure from the meeting to attend a site walk with the PB to review Mr. Sisson's Scenic Road application. MD departs @4:45 PM.
Bresnahan Riverfront Park (River Street)	LD stated that she previously had requested clarification regarding the fees for improvements (e.g. removal of invasive plant species) to the site. She noted that MD had indicated that the CC likely would waive the Town bylaw fee but, legally, had no authority to waive the municipal portion of the State fee.

	LD then stated that she had met with Debbie Moylan (Sanctuary Ministry Center) and plans to ‘flag’ the area of work. Subsequently, a Notice of Intent would be prepared/filed with the CC for approval. The logistics of the project then were discussed, including payment of the NOI filing fee, the purchase of trash bags, gloves, etc., the collection/disposal of debris, and the assistance of Mp S Lawn & Landscaping (Ashby).
Scenic Road Application filed by Richard Sisson for 2 openings onto the Cambridge Grant Farm from Wilker Road	<p>Discussion continued regarding the proposed driveway openings. The need for Board of Selectmen (BOS) approval of the driveways was noted, as was the need to inform the PB of this requirement.</p> <p>LD suggested that the Scenic Road Rules/Regulations be amended to require that the reconstruction of stone walls be conducted by a professional stone mason.</p>
Willard Road Property	LD/GH noted that the Select Board had not exercised its right-of-first refusal (RFR) option and, thus, the property was cleared for purchase and likely development. JM recommended that the BOS adopt a policy that, prior to a BOS decision in this regard, that other municipal agencies be notified of a parcel’s RFR status, a public hearing be conducted, and time be allotted for potentially interested parties to investigate alternatives to the Town’s ‘release’ of such properties. JM volunteered to provide the OSRC with policy standards in effect in other MA municipalities.
Recreational Trail Map	LD recommended that the rail trail be the subject of the initial map. CP indicated that color-coded GPS mapping of the trail had been completed. Involvement in the rail trail by Jack McCarthy of the North Quabbin Trails Association also was noted.
Scenic Road Application filed by Richard Sisson for 2 openings onto the Cambridge Grant Farm from Wilker Road	MD rejoined the meeting @5:40 PM and summarized his attendance at the PB site visit relative to Mr. Sisson’s Scenic Road application @Wilker Road. He noted that if the driveway within the easement was denied by the PB, Mr. Sisson would propose relocating the driveway onto Lot 2.
AW motioned to adjourn. GH seconded. Approved 6-0.	Adjourned 5:50 PM