**Town of Petersham Massachusetts**

**SELECTBOARD MINUTES**

**Regular Meeting-Town Offices Selectboard Office**

**3 South Main Street**

**Monday November 21, 2016 6:00PM**

**Present**: Nancy Allen, Henry Woolsey, Rick Marsh **Absent:** None**.**

**Other Organizations/Representatives present:** Steven C. Boudreau-Administrative Coordinator

**Others present**: None.

1. **6:00PM Call to order.**

 ChairNancy Allen called the meeting to order at 6:00PM at Town Offices Selectboard Office and stated the meeting was being recorded.

1. **Minutes: Review/Approval of previous meeting Minutes of November 8 & 15, 2016.**

 Henry Woolsey motioned to open the minutes of November 8, 2016 for review, seconded by Rick Marsh.

 Rick Marsh motioned for approval as amended the minutes of November 8, 2016, seconded by Henry Woolsey and so voted unanimously.

 Henry Woolsey motioned to open the minutes of November 15, 2016 for review, seconded by Rick Marsh. Henry Woolsey motioned for approval as amended the minutes of November 15, 2016, seconded by Nancy Allen and so voted by majority, Rick Marsh abstained from the voting.

1. **New Business:**

 **RE: Discussion Approval of final Dec. 12th Special Town Meeting Warrant for signatures.**

The Selectboard reviewed the more recent revised 12/12/2016 STM warrant draft with comments and suggested language edits from Town Counsel David Doneski included. On a motion made by Rick Marsh, seconded by Henry Woolsey it was voted unanimously to approve and sign the most recent draft of the 12/12/2016 STM warrant as presented. The Selectboard members affixed their signatures to the warrant.

 **RE: Discussion Approval of sign request for Dec. 3 & 4 Annual Holiday Art & Craft Sale.**

On a motion made by Rick Marsh, seconded by Henry Woolsey it was voted unanimously to approve the placement of signs request from the Petersham Arts Center advertising their Dec. 3 & 4 Annual Holiday Art & Craft Sale at the Town Hall not to exceed a total of six signs located on town land/facilities as is customarily allowed.

1. **Correspondence**

No action on correspondence.

1. **Next Meetings**

The next regular Selectboard meeting was confirmed for Tuesday November 29, 2016 6:30PM Lower Level Town Hall and at the call of the Chair as needed.

1. **Adjournment.**

Rick Marsh motioned for adjournment, seconded by Henry Woolsey and it was voted to approve the motion to adjourn at 6:40PM.

 **Respectfully submitted,**

 **Rick Marsh, Clerk**

 **Meeting Documents:** The following documents were provided and or reviewed by Selectboard members during the meeting and were located in individual meeting folders and or Selectboard Correspondence Folder located on meeting table:

Copy of Selectboard 11-21-2016 Agenda

 Copy of final version draft of 12/12/2016 STM Warrant

 Copy of email from AC Boudreau to TWIMC: RE: FY2017 MassDOR Tax Rate Approval Notice dated 11-16/16

 Copy of FY2017 Tax Rate Capitulation Filing from PBOA to MassDOR received 11/16/2016

 Copy of Press Release from NC Mass Development Corp. RE: Financing to Beemers Pub & Sharp Design received 11/16/2016

 Copy of letter to S. Riley from Selectboard RE: Noise Complaint Farmer Market Events dated 11/15/2016

 Copy of appointment letter to S. Loring as new replacement BOH Member dated 11/16/206