**Approved by SB 2-6-17**  Select Board Regular Session 1-9-17 page 1 of 7

Town of Dalton

462 Main Street

Dalton, MA 01226

**Select Board Regular Session**

**January 9, 2017**

**Members Present:** John Bartels, Jr., Robert Bishop, Mary Cherry, Marc Strout.

**Member Absent**: Michael Szklasz excused.

**Also Present**: Kenneth Walto, Town Manager, Dawn Fahey, Anthony Doyle,Constance and Philip Constantino, Kevin Durfee, Roberta Dus, Richard Callahan, Green Dalton Committee: Margaret Cahill, David Wasielewski, Cheryl Rose, Edward Holub Dan McGinnis, Lion’s Club.

Chairman John Bartels, Jr., convened the Regular Session at 7:00 p.m. in the Callahan Room.

**Pledge of Allegiance:**

**Roll Call:**

**Approval of Minutes:** Chairman John Bartels, Jr., called for the approval of minutes for December 12, 2016. Robert Bishop moved to approve the minutes for December 12, 2016 as with corrections. Mary Cherry second. Motion carried unanimously.

**Public to Address the Board:** Edward Holub asked to be recognized for Item 13. David Wasielewski asked to be recognized for Item 13. Jeffrey Coe asked to be recognized for appointments.

**Appointments: Police Department**: Chairman John Bartels, Jr., read for the record Kenneth Walto, Town Manager’s recommendation to appoint Mr. Brandon Hoag and Mr. Scott ADAMS aS Reserve Police Officers, with an effective appointment date of January 9, 2017. Police Chief Jeffrey Coe addressed the Select Board recommending each of the above named candidates and complimented each candidate’s preparedness for their new appointments.

Robert bishop moved to appoint Brandon Hoag and Scott Adams as reserve Police Officers, with an effective appointment date of January 9, 2017. Mary Cherry second. Motion carried unanimously.

Select Board Regular Session 1-9-17 page 2 of 7

**Town Treasurer:** Chairman John Bartels, Jr., read for the record Kenneth Walto, Town Manager’s recommendation to promote Dawn M. Fahey of 84 John Street, Dalton, MA from Assistant Treasurer to Treasurer for an initial term beginning on February 4, 2017 and expiring on June 30, 2017. Robert Bishop moved to appoint Dawn M. Fahey as Treasurer for an initial term beginning on February 4, 2017 and expiring on June 30, 2017. Mary Cherry second. Motion carried unanimously.

The Select Board members congratulated Dawn Fahey and thanked her for her dedication and preciseness as Assistant Treasurer, wishing her much success in the future.

The Select Board members thanked Sharon Messenger for her many years of service as Treasurer and the commitment of caring out her responsibilities so effectively over the years, they wished her well as she retires.

**Chairman John Bartels, Jr., Declared the Session Open as the Licensing Board at 7:15 p.m.**

Chairman John Bartels, Jr., read for the record the Town of Dalton Licensing Board Notice of Public Hearing, January 9, 2017 for a new All Alcoholic Restaurant License for Paddy LLC to Paddy’s LLC., at 645 Main Street, Dalton, MA.

Constance and Philip Constantino are the new owners and Kevin Durfee is the new Manager.

Robert Bishop moved to approve the transfer of Paddy’s All Alcoholic and Restuarant License to Paddy’s LLC, at 645 Main Street, Dalton, MA 01226. Mary Cherry second. Motion carried unanimously.

**Chairman John Bartels, Jr., Declared the Licensing Board Closed at 7:25 p.m.**

**Lions Club Circus Approval**: Chairman John Bartels, Jr., presented the request to hold the Lion’s Club Circus on July 10 and 11, 2017 at the Legion Field. Dan McGinnis, Publicity Director addressed the Select Board and reported that the Zerbini Family Circus will be doing the show.

Mary Cherry moved to approve the Lions Club Circus at the Legion Field on July 10 - 11, 2017.

Marc Strout second. Motion carried unanimously.

Select Board Regular Session 1-9-17 page 3 of 7

**Resolution: Dalton Free Public Library:** Chairman John Bartels, Jr., read for the record the Resolution of the Select Board authorizing the acceptance of a gift ($2, 500.00) from the Katherine L.W. and Winthrop M. Crane , 3D Charitable Foundation to be used for Graphic Novels.

Robert Bishop moved to accept the Resolution as presented. Mary Cherry second. Motion carried unanimously.

**Old Dalton High Report:** Robert Bishop reported that the next meeting of the Advisory Committee is scheduled for the middle of February. Two additional Public Hearings will be scheduled prior to the Annual Town Meeting.

**CBRSD WRHS Building Project:** John Bartels reported that a decision about a new structure or renovation of the current structure will be made at the January School Committee Meeting.

The School Committee will decide if decision will be made by Popular Vote or be a Town to Town vote. If by Popular vote the District will Schedule this for mid April, 2017.

**Green Communities Grant Project Report:** Chairman John Bartels, Jr., presented the Green Communities Grant Project Update. Purchase of Energy Efficient Vehicles and Installation of Charging Station was completer December, 2016, for total cost of $79, 789.00.

The ASHRE II Energy Audit (Town of Dalton Buildings) was completed June 2016 for a cost of $11, 840.00.

Library LED Lighting: Project is at a standstill until the Library Trustees select the fixtures, the Trustees will be meeting on January 23, 2017, if the decision on fixtures is made, the work will be undertaken by Eversource Vender AEG. Total cost of the project is $49,738 of which $11,651 is Green Communities, the balance from the Library and Utilities.

Town Hall Attic Insulation: Structural analysis to be done by Barry Architects, supported by a MIIA $65,000.00 grant.

Select Board Regular Session 1-9-16 page 4 of 7

Because the Green Communities grant has not been totally spent, two deadlines for applying

for additional funds have been missed. Members of the Green Dalton Committee voiced their concerns and are seeking a way to move the projects forward.

Edward Holub addressed the Select Board expressing grave concern about resources and the need to be able to obtain alternative funding.

It was noted that each project being worked on have needed additional funding from other sources, this has been time consuming, resulting in delays. Efforts are in place to move the projects forward. It was suggested by the Board that future projects that would be more manageable could expedite the process.

**Health Insurance for Select Board:** Chairman John Bartels, Jr., reported to the Select Board

that current Board Members are not enrolled in the Health Insurance Program

Robert Bishop stated that the option should be open to Board Members.

Mary Cherry supports removing the option.

Marc Strout verified that this benefit is not taken by current Board Members.

John Bartels indicated that he understands the above comments but questioned if this option should be retained for potential enrollment of Board Members in the future.

After some discussion it was agreed by the Board Members that a policy will be developed to be reviewed on an annual basis.

Mary Cherry moved to prepare a policy on Health Insurance for Select Board Members to be in place during FY2018, said policy to be reviewed and voted on annually. Robert Bishop second. Motion carried unanimously.

**Municipal Modernization Act – Dalton Division Rd. Speed Limits:** Chairman John Bartels, Jr., presented the MassDOT October 17, 2016 Speed Limit Regulations under Chapter 90, Section 17 and 18 , signed into Law August 9, 2016 and the new Statute became effective on November 7, 2016.

Robert Bishop moved to forward this document to the Traffic Commission for review and/or action. Mary Cherry second. Motion carried unanimously.

Select Board Regular Session page 5 of 7

**Town Manager’s Budget Update FY2018:**

**Free Cash Certification**: Kenneth Walto, Town Manager reported that the Department of Revenue has verified that The Town of Dalton ‘s available funds (Free Cash) as of July 1, 2016 in the General Fund is certified to be $1,288,661.00.

**Retirement Assessment:** Kenneth Walto, Town Manager reported that the Berkshire County Retirement assessment for Fiscal Year 2018 is $431,425.00, an increase of 0.29%.

**Budget #911 Berkshire County Retirement** shows an increase of 0.29% for a total budget of $431, 425.00. T/A.

**DLTA Grant Ideas 2017**: Kenneth Walto, Town Manager presented the DLTA Grant Ideas for 2017 as follows: (1) Open Space and Recreation Plan. (2) Town of Washington Shared Services Initiative. (3) Independent Review of ODH Plan(s). It was agreed by the Select Board that the said options should be pursued.

**MMA Annual Meeting Resolutions:** Chairman John Bartels, Jr., presented the MMA “Proposed Resolution Supporting a Strong and Productive Role for Cities and Towns to Promote Effective Planning and Land Use Policies and Practices”. Robert Bishop will be attending the MMA Conference to serve as the Board’s representative**.**

**Announcements:**

**Collector’s Office:** Reminder that Real Estate, Fire District, Personal Property, and Personal Fire District Taxes are due August 1st , November 1st, February 1st, and May1st. Sewer bills are due October1st and April 1st. Motor Vehicle bills are issued according to the Registry of Motor Vehicles Schedule. Several batches are billed out during the year, reflecting information given at the time of each vehicle registration.

**Winter Parking Ban:** The Dalton Police Department is reminding the citizens of Dalton of the Winter Parking Ban from November 15, 2016 until April 15, 2017 from 1:00 a.m. until 6:00 a.m. or during a Winter Emergency. Parking Tickets will be issued thereafter.

Select Board Regular Session 1-9-17 page 6 of 7

**The Stormwater Management Commission** is looking for a new Member. If interested please contact the Town Manager’s Office at 684-6111, Ext.11.

**The Traffic Commission** is looking for a new member**.** If interested please contact the Town Manager’s Office at 684-6111, Ext. 11.

Please note that **Dalton’s Official Meeting Postings, Agendas and Minutes** can be viewed at mytowngovernment.org/01226.

**The Veteran’s Agent** New office hours are on Tuesdays 10:30 to 1:00 p.m. at the Dalton Town Hall and from 1:00 p.m. to 3:30 p.m. at the Dalton Senior Center. You can reach the Veteran’s Agent at (413) 684-6111, Ext. 19.

**State Representative Paul** Mark holds office hours at the Dalton Town Hall, 462 Main Street, in the Callahan Room on Tuesdays from 9:00 a.m. to 4:00 p.m. with the exception of the third Tuesday of each month. On the third Tuesday, office hours are 9:00 a.m. to 1:00 p.m. at the Town Hall, and from 1:00 p.m. to 4:00 p.m. at the Dalton Senior Center. You can reach his office at his District number which is (413) 464-5635.

**New Office Hours for the Building Inspector** – Mondays 10:30 – 2:30 and Thursdays 11:30 – 3:30 p.m. It is suggested that you call 684-66109, Ext.27 to schedule an appointment. The Building Official will also schedule an office appointment at a different day and time if requested.

**Executive Session**: Chairman John Bartels, Jr., declared that an open meeting may have a detrimental effect on the negotiating, and bargaining position of the public body.

Robert Bishop moved to go into executive session to conduct a strategy session in preparation for negotiations with union and non-union personnel, and to comply with, or act under the authority of general law Chapter 214 1B Right of Privacy, and return to Open Session. Mary Cherry second. Roll call vote: Bartels – Aye, Bishop – Aye, Cherry – Aye, Strout – Aye.

Session closed at 8:45 p.m. Robert Bishop reopened the session at 9:11 p.m. in the Callahan Room.

Select Board Regular Session 1-9-17 page 7 of 7

**Agreements:** Chairman Robert Bishop reported that Agreements for the Patrol Officer’ Union, Dispatchers Association, and Highway/cemetery Association have been approved and accepted at Executive session 1-9-17.

**Re-organization of the Select Board:** Robert Bishop reported that the Select Board has re-organized effective this date 1-9-17.

Robert Bishop was nominated and approved to be Chairman, and Marc Strout was nominated and approved to be Vice Chairman effective immediately.

**Future Agenda Items**: Health Insurance Policy to be developed and reviewed on an annual basis.

**Adjournment :** John Bartels moved to adjourn. Mary Cherry second. Motion carried unanimously.

**Documents available for this session: 1. Minutes for 12-12-16. 2. Appointments for Police Department. 3. Application for Alcoholic Restaurant License. 4. Lions Club Circus request. 5. Grant Resolution for Library. 6. Green Comunities Grant Project Report. 7. MassDOT Municipal Modernization Act. 8. Free Cash Certification and the 913 proposed budget for retirement assessment. 9. MMA Annual Meeting Resolution.**

Meeting adjourned at 9:20 p.m.

Respectively submitted,

Sarah Frankland

Recording Secretary