

MINUTES OF THE LIBRARY TRUSTEES MEETING      AUGUST 11, 2017

The meeting was opened by Diane Kotch at 11:40am. In attendance were Jen Mayer, Beth Cairns, Diane Kotch and director, Deborah French.

The minutes from March 3, 2017 were approved.

Our move back to Martin St. was discussed. We reviewed work that still needed to be completed: lighting both inside and out, additional small rugs for certain areas which also need to be stabilized, the automatic button to press for opening the door, etc.

Programming has included the use of the third floor space; great space for yoga, not as good for musical story time jam. That one was too noisy so it was moved. We agreed that an adjustment period would be necessary due to having the new space available.

The First Ipswich Bank is sponsoring a free charging station in the library for everyone to use for their electronic devices. The station was given by EBSCO. Many thanks, First Ipswich Bank and EBSCO.

The Library was bequeathed a gift by the estate of Norma Andrews.

Deb has talked with Stirling Technologies regarding a library website. They have created 18 library websites. A design proposal will be delivered and discussed at our next meeting.

We still need an exterior library sign. We have been in touch with information and details with Cape Ann Sign. Signage was included in the building project.

Deb has gotten a kiosk stand for the catalog tablet. She will order 2 tablets and 2 chrome books for library use. She has advertised for a part-time position. The TV still needs to be hung as well as our watercolors.

We discussed ideas for future programming for adults.

The meeting was adjourned at 1:20pm.