**Minutes of the Wednesday, October 13 meeting of the Trustees of the Pelham Free Library**

**Meeting Date**: Wednesday, October 13, 2021

**Time:** 7:30 pm

**Location**: via Zoom

**Present**: Gayle Barton, Rosemary Agoglia, Gillian Duda, Diane Gray, Michael Hussin, Jodi Levine, Susan Machala

Meeting Called to Order at 7:35 pm

* The minutes of the previous meeting were approved.
* The Library budget was reviewed and approved.
* The Warrant was reviewed and approved. Susan Machala will be signing it this month.
* The Director's Report was reviewed and discussed.
  + The HVAC system is still having significant issues and dripping continues. Work and discussions are ongoing.
  + The Financial Report to the State has been completed.
  + Changes in the hours of the Library to better align with the time of school dismissal and evening use have been met with enthusiastic approval by patrons. The new hours are posted on the website.
  + Masks are still required to be worn in the Library and the Ramsdell room.
  + Two new digital subscriptions to Hoopla! and Comics Plus are being integrated into the Library system. When ready to use, they will be publicized and added to the Library website.
  + There has been much interest in resuming limited indoor programming.
  + Outdoor and Zoom programs are taking place.
  + The “ Stolen Beam Project” is moving forward with a start date of late January.
* Other Business:
  + Ordering of plaques for the art pieces is ongoing.
  + The Meeting Room policy was discussed and minor changes are being made.
  + The proposal for limited indoor programming for young children, and the Knitting group, was endorsed by the Trustees. Sensible procedures will be followed, limiting the number of participants and following health protocol. These will start in November.
  + The matter of the new sign for the Community building was revisited. Its feasibility and necessary procedures for design and planning across the community were discussed.
  + The next meeting date will be Wednesday, November 10, 2021 at 7:30 pm.

Meeting adjourned at 8:35 pm

Respectfully submitted,

Gillian Duda, Secretary

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