**Town of Petersham Massachusetts**

**SELECTBOARD MINUTES**

**Regular Meeting-Town Hall Lower Level**

**1 South Main Street**

**Monday August 24, 2015 7:00PM**

**Present**: Rick Marsh, Nancy Allen, Henry Woolsey **Absent:** None

**Other Organizations/Representatives present:** Ashley Arsenault-Athol Daily News, Steven C. Boudreau-Administrative Coordinator, Roy Nilson-Petersham Common Website, Ross France –AFC, Eric Mandel-AFC, Don Clarkson-AFC, Bob Bellefeuille-AFC, Tim Graves- PHD, Elinor Downer- Barre Gazette

**Others present**: Garret Knapik, Chris Mandel, Paul Youd, Charles Crowley, Chuck Berube, Maryanne Hinton, Tom & Michelle Cahill, Fraser Sinclair, Richard McRae, Stephanie Selden, Abigail Castagnaro, Chuck Berube, Hilary Loring, Alistair Murray.

1. **7:00PM Call to order.** ChairNancy Allen called the meeting to order at 7:00PM. She announced the meeting was being recorded.

**2. Minutes: Review/Approval of previous meeting Minutes of August 10, 13, 19, 2015.** Rick Marsh motioned, seconded by Henry Woolsey to open for review the minutes of August 10, 2015 for discussion. On a motion made by Rick Marsh, seconded by Henry Woolsey it was voted unanimously to approve the Minutes of August 10, 2015 as amended. Henry Woolsey motioned, seconded by Rick Marsh to open for review the minutes of August 13, 2015 for discussion. On a motion made by Henry Woolsey, seconded by Rick Marsh it was voted unanimously to approve the Minutes of August 13, 2015 as amended. Henry Woolsey motioned, seconded by Rick Marsh to open for review the minutes of August 19, 2015 for discussion. On a motion made by Rick Marsh, seconded by Henry Woolsey it was voted unanimously to approve the Minutes of August 19, 2015 as amended.

1. **Meetings:** None scheduled.
2. **New Business:**

Nancy Allen led the discussion of Non Nichewaug STM Articles 1- 5 for the STM Warrant. There were no changes or edits suggested for Articles designated 1-5 for the 9-21-2015 STM Warrant. The Selectboard was joined by AFC Members Ross, Mandel, Bellefeuille and Clarkson in the discussion. On a motion made by Rick Marsh, seconded by Henry Woolsey it was voted to place articles designated as of 8/24/2015 STM warrant draft as articles in positions 1-5 on the final 9/21/2015 STM warrant. Nancy Allen then recused herself from the matter and moved to back of the room at 8:05PM.

 **RE: Discussion of Nichewaug Inn Project Redevelopment & Demolition Tracks Project Status Updates**

 **- Review Final Draft of Nichewaug Inn Special Town Meeting (STM) Warrant Articles**

HenryWoolsey assumed the chair at 8:05PM.Henry Woolsey led the discussion around Articles designated 6- 10 the Nichewaug Articles for the September 21, 2015 STM Warrant. Rick Marsh moved to rescind the prior vote taken at the last Selectboard meeting to place the partial demolition article on the STM warrant. The motion failed for lack of seconded. The Selectboard was joined by AFC Members Ross, Mandel, Bellefeuille and Clarkson. The AFC discussed possible funding scenarios around abatement of asbestos costs, total demolition cost, and partial demolition cost.

 **- Vote the Order of Nichewaug Inn STM Articles**

On a motion made by Rick Marsh, second by Henry Woolsey is was was voted unanimously (Marsh, Woolsey) to place the articles designated on the of 8/24/2015 draft STM Warrant as Articles 6, 7, 8, 9, 10 in the following order for the final 9/21/2015 STM Warrant: Article ***6*** in position 6, Article ***8*** in position 7, Article ***9*** in position 8, Article ***7*** in position 9, Article ***10*** in position 10. The result of the vote means: the redevelopment article in #6 position, the total demolition article in #7 position , the partial demolition article in #8 position, the abatement only article in #9 position, the planning article in #10 position.

 **- Discussion Bid Verification of ABW/Recommendation from Paul Lieneck of HLS**

Henry Woolsey read a letter from Associated Building Wreckers (ABW) to HLS Architects that confirmed that they would accept a bid award from the town for asbestos abatement and demolition and that there were no math errors in the ABW bid and that prevailing wage was included in the ABW bid.

 **- Discussion Notice of Historic District Demolition Application**

Henry Woolsey noted receipt of an email from Chris Mandel of the HDC regarding the need for a possible HDC Demolition Permit Filing prior to the STM. On a motion made by Rick Marsh, seconded by Henry Woolsey it was voted to authorize Vice Chair Henry Woolsey to file an HDC application for a demolition permit on behalf of the Selectboard contingent on a need to do so after consultation with Town Counsel Doneski. Henry Woolsey reviewed the Nichewaug Inn various correspondence items received and read aloud a letter from Elaine Sherwin alumna of Maria Assumpta Academy Class of 1963 who supported redevelopment of the Nichewaug Inn.

 **RE: Discussion Highway Dept. Chapter 90 Request**

Nancy Allen assumed the Chair at 8:55PM.PHD Supt.Tim Graves met with Selectboard to request approval and signing of two Chapter 90 Project Requests. On a motion made by Henry Woolsey, seconded by Rick Marsh, it was voted unanimously to approve and sign a Chapter 90 Project request in the amount of $105, 227.00 for roadway improvements to Hardwick Road and Dana Road. On a motion made by Rick Marsh, seconded by Henry Woolsey, it was voted unanimously to approve and sign a Chapter 90 Project request in the amount of $24,486.00 for roadway improvements to Dugway Road and Dana Road and Woodward Road. Selectboard members signed the two Chapter 90 Project request as presented.

 **RE: Discussion Selectboard Office Assistant Applications Received**

The Selectboard received 6 applications for the position. The Selectboard decided that Chair Nancy Allen and AC Boudreau should bring forward 3 applicants for Selectboard to interview during executive session for the next meeting.

 **RE: Discussion Handicap Bathroom Upgrades at Lower Town Hall**

The Selectboard considered a request from AC Boudreau to undertake ADA plumbing fixture and remodeling code upgrades in the Town Hall lower level bathroom. It was decided to place the matter on hold pending further input and written recommendations from the Building Inspector Brianna Skowyra for action at the next Selectboard meeting.

 **RE: Discussion Enclosure Around Propane Tanks at Town Hall**

The Selectboard considered a request from Chair Nancy Allen to enclose the new LP Gas tanks at the rear of the town hall for safety and aesthetic reasons. The matter was placed on hold until LP Gas and fire codes could be researched with Mike Schlosser of Eastern Propane Co and Fire Chief Robinson to see if there were any issues with the proposed enclosure of the LP gas tanks with and LP gas and fire safety regulations.

 **RE: Discussion Cultural Council Member Appointment & Event Sign Request**

On a motion made by Henry Woolsey, seconded by Rick Marsh it was voted unanimously to appoint Louise Dwyer Huppert of 18 Maple Lane to the Petersham Cultural Council with a term beginning September 1, 2015 expiring August 31, 2018. No Selectboard action was taken on the event sign request because there was no need to do so.

 **RE: Discussion Board of Registrars Member Resignation**

On a motion made by Rick Marsh, second by Henry Woolsey it was voted unanimously to accept with regret the resignation of registrar Barbara Nickless effective immediately.

1. **Correspondence Review**

Nancy Allen read aloud the correspondence folder items.

1. **Questions from Public and Press**

None.

1. **Next Meetings**

The next Selectboard meeting date were confirmed for Monday August 31, 2015 7:00PM Lower Level Town Hall and at the call of the Chair as needed.

1. **Adjournment.**

Rick Marsh motioned for adjournment, seconded by Henry Woolsey, and it was voted unanimously to approve the motion to adjourn at 9:00PM.

 **Respectfully submitted,**

 **Rick Marsh, Clerk**

 **Meeting Documents:** The following documents were provided and or reviewed by Selectboard members during the meeting and were located in individual meeting folders and or Selectboard Correspondence Folder located on meeting table:

Copy of Selectboard 8/24/2015 Agenda

 Copy of Chapter 90 Unsigned Project Request dated 8/20/2015 Amidon Drive ET el amount $24,486.00

 Copy of Chapter 90 Unsigned Project Request dated 8/20/2015 Dana Road Hardwick road amount $105,227.00

 Copy of Plumbing estimate from K. Salsman dated 8/11/2015 amount $ 1,198.14

 Copy of Plumbing estimate from D M. MacFee dated 7/10/2015 amount $ 1,260.00

 Copy of email from C. Mandel RE: HDC Demo Permit application & Notice N. Inn dated 8/13/2015

 Copy of email from L. Paquet RE: Cultural Counsel appointment request dated 8/14/2015

 Copy of email from P. Lieneck of HLS RE: ABW Letter of Confirmation of Nichewaug Inn Demo Bid dated 8/17/2015

 Copy of letter of resignation from Registrar B. Nickless received 8/17/2015

 Copy of STM draft warrant dated 8/20/2015

 Copies of Petersham Office Assistant Resumes X 6 received various dated from 8/7/2015

 Copies of emails various authors received 8/15/2015 RE: Order of articles on STM Warrant and related Nichewaug Items

 Copy of final signed HCOG Electrical Aggregation Agreement received 8/20/2015

 Copy of email from C. Hatch of MBI RE: $5K MBI Incentive Grant Notice and Agreement to signed dated 8/24/2015

 Copy of letter to T. Scanlon RE FY2014 Audit from Kopelman & Paige dated 8/12/2015

 Copy of letter to R. Verock RE: Engraving of Vets Plaque Authorization to proceed dated 8/19/2015

 Copy of letter from MassDOT RE: GVR Bridge Inspection report dated 8/20/2015

 Copy of NE Quabbin Veterans Service District FY2015 Annual report dated 8/13/2015

 Copy of FCSA Notice if Quarterly Meeting dated 8/14/2015

 Copy of email from L. Frankl RE: HCOG New Electrical Aggregation Website received 8/18/2015