

**2018-2019 POLICY SUBCOMMITTEE**

*Chairman Jim Gilbert (Templeton); Kathy Airoidi (Hubbardston); Mary C. Barclay (Royalston);  
Barbara Reynolds (Lunenburg) Diane Swenson (Ashburnham)*

**Policy SubCom Meeting Notes of Tuesday, March 12, 2019; 17:30; Library**

Chair Gilbert opened the meeting at 18:00 with Mrs. Barclay and Mrs. Reynolds in attendance. Administrative liaison/Business Manager Tammy Crockett was also in attendance. Mrs. Airoidi and Mrs. Swenson had notified the Policy SubCom they would be absent.

**I. Review and adoption of the last meeting notes**

- **MOTION:** (By Mrs. Reynolds; seconded by Mrs. Swenson) Approve the meeting notes from 2019 02 13 as presented. (Approved with one abstention)

**II. Priority policy review requested by administration**

None

**III. Continuing review of G PERSONNEL policies**

Mrs. Crockett provided copies of policies for review and revisions, and had the on-screen version to track corrections. The following were revised, to be held for a final review, cross referencing, and indexing:

- GCB-B ADMINISTRATIVE FRINGE BENEFIT POLICY– corrected and aligned where necessary with GDB SUPPORT STAFF CONTRACTS AND COMPENSATION. Tammy will check with Legal on its status as a policy vs. exhibit. Final review to be done at next Policy SubCom meeting.
- GCE/GCEC PROFESSIONAL STAFF HIRING AND SUPPORT STAFF HIRING – Reword using the MRVTS 9/1/17-8/31/20 Collective Bargaining Agreement.
- GCF PROFESSIONAL STAFF HIRING – keep paraprofessionals/staff aides. To holding.
- GDF SUPPORT STAFF HIRING – Include paraprofessionals/staff aides. To holding
- GCH PROFESSIONAL STAFF ORIENTATION – Reword using the New Teacher Induction Manual
- GCHA MENTOR TEACHERS/ADMINISTRATORS- Reword using the New Teacher Induction Manual and Collective Bargaining Agreement.
- GCIA PROFESSIONAL GROWTH FOR TEACHERS – Hold for removal.
- GCIB PROFESSIONAL GROWTH FOR ADMINISTRATORS – Hold for removal.
- GBAA SEXUAL DISCRIMINATION AND HARRASSMENT – Can ACAA SEXUAL HARRASSMENT cover both?
- Prepare GBAAA (Also JBA, and “Es”) STUDENT HARRASSMENT POLICY for next Policy SubCom meeting.

**IV. Review of remaining 2019 Policy Subcommittee Meeting Days**

March 26 (second mtg)

May 7

April 9

June 11

April 23 (second mtg)

**V. Items not reasonably anticipated by the Chair at least 48 hours in advance of meeting**

None

**VI. Adjournment and next meetings**

- **MOTION:** (By Mrs. Reynolds; seconded by Mrs. Barclay) Adjourn, at 18:55.  
(Approved unanimously)

The next meeting of the Policy Subcommittee is scheduled for:

Tuesday, March 26, 2019, 18:00-20:00, in the culinary conference room.

Respectfully Submitted,

*Mary B.*

Mary C. Barclay, Clerk

NOTES APPROVED: 2019 03 26

SENT FOR POSTING: 2019 04 10