**Town of Petersham Massachusetts**

**SELECTBOARD MINUTES**

**Regular Meeting-Town Hall Lower Level**

**1 South Main Street**

**Tuesday April 25, 2017 6:30PM**

**Present**: Nancy Allen, Henry Woolsey, Rick Marsh **Absent:** None.

**Other Organizations/Representatives present:** Steven C. Boudreau-Administrative Coordinator, Ashley Arsenault-Athol Daily News Reporter, Roy Nilson- Petersham Common Website, Mark Bishop- AFC, Ross France AFC, Don Clarkson-AFC, Paul Youd- AFC, Richard Cavanaugh- AFC Moderator Designee, Bart Wendell- Moderator.

**Others present**: Stephanie Selden, Thomas Cahill, Garret Knapik.

1. **6:30PM Call to order.**

 ChairNancy Allen called the meeting to order at 6:30PM at Town Hall lower level and stated the meeting was being recorded.

2. **Minutes: Review/Approval of previous meeting Minutes of April 11, 2017 & 14, 2017**

 Rick Marsh motioned, seconded by Henry Woolsey to open the minutes of Friday April 14, 2017 for review. On a motion made by Rick Marsh, seconded by Henry Woolsey it was voted to approve the minutes of 4/14/2017 as amended. Vote: 2- AYE: (Marsh, Woolsey), 0- NAY,1-ABSTAIN-(Allen).

 Rick Marsh motioned, seconded by Henry Woolsey to open the minutes of Tuesday April 11, 2017 for review.

 On a motion made by Henry Woolsey, seconded by Rick Marsh it was voted unanimously to approve the minutes of 4/11/2017 as amended

 **3. Meetings: 6:45 PM**

 **6:45 PM** Joint meeting of the Advisory Finance Committee RE: Continue review of June 2017 Town Meeting Budget and Special & Annual Town Meeting Warrants.

The Selectboard met with AFC members and Moderator Bart Wendell to review the draft STM & ATM Warrants for the June 2017 Special and Annual town meetings. Chair Allen lead the review of the STM & ATM Warrants draft with all present. It was noted the Selectboard received one certified voter petition article requesting funding of $1800 for Friday Market Music from lead petitioner Roy Nilson. The AFC noted the amounts that would be placed in the STM warrant for FY2017 snow and ice deficit at $30,725 and various other FY2018 Budget amounts for inclusion in the ATM warrant. Rick Marsh asked that article 19 on the FRTA membership and annual charges be removed from warrant. Nancy Allen suggested Rick do some more research regarding the FRTA membership and come back to the Selectboard with his findings for consideration. AC Boudreau noted his research determined that to join a regional transit authority (RTA) takes a ballot vote at a town election to get in and get out of the RTA. The AFC chair France reviewed the draft preliminary FY2018 Budget that will be further discussed/decided on by the AFC members. Ross France noted that Ross France may be suggesting a possible 2.5% salary adjustment for FY2018 for town employees. The Public Information session on the FY2018 Budget hosted by Selectboard and AFC was scheduled for May 23, 2017 6:00pm at Town Hall lower level.

 **4. Correspondence Review**

 Nancy Allen summarized aloud the correspondence folder items.

**5. Questions from Public and Press**

 Stephanie Selden asked where she could view town hall access files from past committees.

 Nancy Allen noted that she should seek the files at town offices with AC Boudreau.

 Henry Woolsey noted a fine job last week by the Petersham Fire Department crew on a recent brush fire on his family’s property. He thanked them for their successful fire suppression efforts in extinguishing the fire. Henry also noted the upcoming Arbor Day Event for Sunday April 30, 2017 on Town Common from 9am – 12 noon sponsored by the Forest & Shade Tree Committee and Tree Warden.

 **6. Next Meetings**

The next Selectboard meeting was confirmed for Tuesday May 9, 2017 6:30PM at Lower Level Town Hall and at the call of the Chair as needed.

 **7. Adjournment.**

Rick Marsh motioned for adjournment, seconded Henry Woolsey, and it was voted unanimously to approve the motion to adjourn at 7:55PM.

 **Respectfully submitted,**

 **Rick Marsh, Clerk**

 **Meeting Documents:** The following documents were provided and or reviewed by Selectboard members during the meeting and were located in individual meeting folders and or Selectboard Correspondence Folder located on meeting table:

Copy of Selectboard 4-25-2017 Agenda

 Copy of Draft 1 -4/25/17 STM warrant dated 4/25/2017

 Copy of draft 3- 4/25/17 ATM warrant dated 4/25/2017

 Copy of ATM petition article certified by Registrars dated 4/24/2017 RE: $1800 Friday Market Music from R. Nilson Copy of letter from BOA RE: Revised FY2018 Budget request dated 4/18/2017

 Copy of email from MassDOR RE: Verizon Assessment settlement notice received 4/25/2017

 Copy of ACO call log for February 2017 received 4/21/2017

 Copy of ACO call log for March 2017 received 4/21/2017

 Copy of letter from MADAR RE: Animal Inspector certificates received 4/18/2017

 Copy of email report from Whitewater RE: Feb – Town Hall/Office Water Testing report received 4/18/2017

 Copy of email from M. Hinton to Selectboard RE: Tree care Town Common received 4/13/2017

 Copy of letter from Arbor Day Foundation received 4/24/2017

 Copy of email from A. Dowd Mass Town Clerk Association RE: Annual TC award process received 4/13/2017

 Copy of letter from BOA RE: New Town Appraiser in town notice received 4/24/2017

 Copy of press release from Mass AG Healey RE: Summer Jobs Grants program received 4/21/2017

 Copy of Arbor Day Foundation newsletter received 4/14/2017

 Copy of email from MLP N. Allen to various town departments RE: Connection to Fiber System received 4/21/2017

 Copy of appointment letter to D. Nassif RE: energy committee dated 4/13/2017

 Copy of ATM & STM Warrant Open Close noted dated 4/13/2017

 Copy of email to Travis Z Petersham Pump RE: Town Office Water Filter System Authorization to proceed dated 4/12/2017

 Copy of email to M. Reynolds MassDCR RE: Petersham DCR Notice of Waiver dated 4/13/2017