**Town of Petersham Massachusetts**

**SELECTBOARD MINUTES**

**Regular Meeting-Town Offices**

**October 7, 2013 9, 2013**

**7:00 p.m.**

**Present**: Tim Clark, Peter George **Absent:** Rick Marsh

Administrative Coordinator Steven C. Boudreau, Kate Fulton-ADN, Roy Nilson, Bette Davis-Barre Gazette, Dana Cooley, Randy Horne

1. **Call to order**

Vice Chairman Tim Clark called the meeting to order at 7:00PM. He announced the meeting was being recorded.

1. **Approval of Minutes**

On a motion made by Peter George, seconded by Tim Clark it was voted unanimously to review the Regular Session Minutes of September 30, 2013. On a motion made by Peter George, seconded by Tim Clark it was voted unanimously to accept as written the Regular Session Minutes of September 30, 2013.

1. **Meetings: 7:05PM-None.**
2. **New Business**

 **RE: Approval of Bills Payable and Payroll Warrants**

 The Selectboard provided signatures for the payroll and bills payable warrants as requested

 by the Town Accountant.

 **RE: Discussion of Highway Disposal of Surplus Materials Policy Continued**

The Selectboard reviewed the revised draft of the policy. On a motion made by Peter George, seconded by Tim Clark it was voted unanimously to adopt the revised policy.

 **RE: Discussion of Demolition of Nichewaug Inn RFP Continued**

Selectboard George briefed the Board on a meeting held October 6, 2013 by the Nichewaug Property Committee regarding a proposal by Faithful Companions Group of Athol, MA on the possible reuse of the Nichewaug Inn for an animal rescue program among other possible reuses. AC Boudreau noted for the Selectboard that any possible reuse of the Nichewaug Inn and property would be subject to the MGL Chapter 30B process for disposal of surplus property. The Selectboard took no action on the proposal.

 **RE: Discussion Draft FY2013 Selectboard Report Review & Approval**

 The Selectboard reviewed the draft Selectboard FY2013 Draft Annual Report developed by AC Boudreau. The draft report was taken under advisement by the Selectboard and will be acted on at a future Selectboard meeting.

1. **Correspondence**

The Selectboard reviewed the following pieces of correspondence: 10/7/2013 Selectboard Agenda, Petersham Historical Society Invite to Open House October 6, 2013, COM DPU Notice of Hearing for Mass Electric DPU # 13-147, Notice from MRPC RE: Annual Dinner Mtg 11/13/2013, Notice from Petersham ZBA RE: Public Hearing for Special Permit by Tom Cahill, Notice from MMA RE: Annual Mtg 1/24-25/2014 in Boston, Copy of Notice of Award Letter for Crack Seal to Sealcoating Inc, Email from Roy Nilson RE: Possible e-payment of bills program to Town, Copies of Training Materials from Municipal ADA Coordinator Training held at Medford, MA City Hall 10/1/2013 sponsored by the State Office on Disability, Draft copy of Selectboard FY2013 Annual Report, Draft of Highway Surplus Materials Reuse Policy , Email request from L. Paquet for signage, Copy of Faithful Companions Nichewaug Inn Reuse Proposal.

1. **Other Business-Business Certificates**

 On a motion made by Peter George, seconded by Tim Clark it was voted unanimously to approve a business certificate for James Ermini ESQ for a law office at 16 North Main Street.

On a motion made by Peter George, seconded by Tim Clark it was voted unanimously to

 approve a business certificate for David Lockesmith dba Farm and Field Landworks at 327 East Street Road for a farming and consulting business.

 **Chapter 90 Project Request**-On a motion made by Peter George, seconded by Tim Clark to approve and sign a Chapter 90 project request for crack sealing various roads in Petersham.

 **Sign Request Linda Paquet**- On a motion made by Peter George, seconded by Tim Clark it was voted unanimously at allow a sign on the common and at the transfer station to advertise an event involving the Country Store.

 **Municipal ADA Coordinator Training**-AC Boudreau briefed the Selectboard on a recent training he attended on 10/1/2013 in Medford, MA sponsored by the Mass State Office on Disability.

1. **Executive Session-7:30PM Reason # 5 To investigate charges of criminal misconduct or to consider the filing of criminal complaints.** At 7:20PM on a motion made by Peter George, seconded by Tim Clark, it was voted unanimously to enter into executive session to investigate charges of criminal misconduct or to consider the filing of criminal complaints and to re-enter regular session to adjourn the meeting. Roll call vote: Clark-AYE, George-AYE.
2. **Next Meetings**

The next meetings of the Selectboard will be Tuesday October 15, 2013 7:00PM at Town Offices and Monday October 28, 2013 7:00PM Town Offices.

1. **Adjournment**

There being no further business, Peter George moved to adjourn. Tim Clark seconded the motion and it was voted unanimously to approve. The Selectboard meeting adjourned at 7:45PM.

**Respectfully submitted**,

**Peter George, Clerk**

**Meeting Documents:** 10/7/2013 Selectboard Agenda, Petersham Historical Society Invite to Open House October 6, 2013, COM DPU Notice of Hearing for Mass Electric DPU # 13-147, Notice from MRPC RE: Annual Dinner Mtg 11/13/2013, Notice from Petersham ZBA RE: Public Hearing for Special Permit by Tom Cahill, Notice from MMA RE: Annual Mtg 1/24-25/2014 in Boston, Copy of Notice of Award Letter for Crack Seal to Sealcoating Inc, Email from Roy Nilson RE: Possible e-payment of bills program to Town, Copies of Training Materials from Municipal ADA Coordinator Training held at Medford, MA City Hall 10/1/2013 sponsored by the State Office on Disability, Draft copy of Selectboard FY2013 Annual Report, Draft of Highway Surplus Materials Reuse Policy , Email request from L. Paquet for signage, Copy of Faithful Companions Nichewaug Inn Reuse Proposal.