

# **WATER AND SEWER ADVISORY COMMITTEE MEETING**

**Held at DPW  
221 Crowell Road  
DPW Conference Room  
January 29, 2018**

## **MINUTES**

Attending:               Committee Chairman: Larry Sampson  
                              Committee Vice Chairman: Mike Skelley  
                              Committee Member: Charles Bartlett  
                              Committee Member: Deb Aikman  
                              Committee Clerk: George Cooper  
                              Department of Natural Resources – Bob Duncanson  
                              Department of Public Works Director – Tom Temple  
                              Weston & Sampson – Val Peter  
                              Guests: Dean Nicastro, Paul Kelley, and Doug Gardner  
                              Recording Secretary: Pam Jones

Meeting began at:     10:00 a.m.

### **MINUTES OF AUGUST 14, 2017**

Mike Skelley made a motion to approve the Minutes of August 14, 2017, Deb Aikman seconded the motion. The Committee unanimously approved the minutes for the August 14, 2017 meeting.

### **MINUTES OF SEPTEMBER 11, 2017**

Deb Aikman made a motion to approve the Minutes of September 11, 2017, Mike Skelley seconded the motion. The Committee unanimously approved the minutes for the September 11, 2017 meeting.

### **MINUTES OF OCTOBER 16, 2017**

Deb Aikman made a motion to approve the Minutes of October 16, 2017 as amended, Mike Skelley seconded the motion. The Committee unanimously approved the minutes for the October 16, 2017 meeting.

### **1603 MAIN STREET SEWER FLOW REQUEST**

Bob Duncanson explained to the committee the request for additional seats at 1603 Main Street. He stated that they were looking to increase from 19 to 33 seats which with the fact that there are five bedrooms not four as the original floor plans showed would increase the sewer flow by 600 gpd, for a total of 1754 gpd. He also stated that this request has been approved by the Planning Board and that handicapped restrooms have already been added to the building.

After discussion by the committee Mike Skelley made of approval with the submittal of the application with the one additional bedroom and the 14 additional seats, the \$100 application fee, and that the maximum flow would not exceed 1754 gpd. Charles Bartlett seconded the motion, all were in favor.

### **DEPARTMENT REPORTS**

Tom Temple stated that the WTF roofing and decking on the north side were complete and that the south side solar panels were being installed. He also stated that the utility poles and generator pad were completed.

Tom explained to the committee that there was a water main break on Bridge Street at the bridge and that at this time the leak has been isolated and shut down on that one side. There are no houses without water as it is back fed from the other side of the bridge. Tom also stated that there were three major water main breaks on the same day at Cross Street, Seaview Street, and Old Harbor Road.

Tom stated that the prolonged pump testing for Wells 10 and 11 were completed and we are just waiting for the results. The access road for Well 7 had washed out and has been repaired. He also stated that the Tier II Reporting was completed for both the water and sewer divisions.

Tom also updated the committee regarding the ongoing sewer work for phase 1-C2, with installations continuing on Inlet Road, Oyster Bluff, and Absegami.

Bob Duncanson stated that there would be an IMA meeting at the end of this week. He also explained that the remainder of Sewer 1C, contracts 3, 4, and 5 maybe combined as one contract to complete this phase. Bob also stated that GHD has been contracted for Phase 1E engineering for Stage Harbor, Bridge Street and Champlain road, which would tie in with the water main work as well as installation of sidewalks in that area.

### **RATE STUDY**

Doug Gardner of Pioneer Consulting explained to the committee the updated Rate Study for Water and Sewer Rates and the proposed rate changes. (See Attachment "A")

After a lengthy discussion of the Rate Study the committee asked Doug Gardner to give them a more detailed presentation of the rate study at their next meeting.

### **SEWER ARTICLE III, SECTION 6**

Bob Duncanson explained to the committee Article III, section 6 and why it was changed originally. He explained that the language may need to be reevaluated now that more properties are being connected to the sewer systems that have multiple buildings on that property. To define which ones are to have manholes and which only need cleanouts. He then explained the situation at 397 Stage Harbor Road (See Attachment "B"), which is a single family property, however has two buildings on the parcel to be connected to sewer. As a single family property they would only need clean outs not manholes.

After discussion Mike Skelley made a motion that 397 Stage Harbor Road would need to have clean outs not manholes at for the sewer connection. Charles Bartlett seconded the motion, all were in favor.

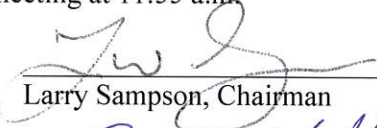
Bob Duncanson stated that he would try making changes to the wording in Article III, section 6 to present to the committee at the next meeting.

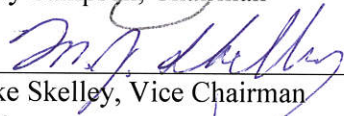
### **NEXT MEETING**

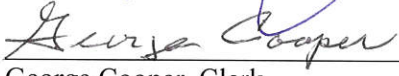
February 12, 2018

**MEETING ADJORNED**

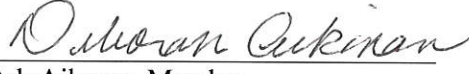
Mike Skelley made a motion to adjourn today's meeting. Deb Aikman seconded the motion. The Committee voted unanimously to adjourn the meeting at 11:55 a.m.

  
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Larry Sampson, Chairman

  
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Mike Skelley, Vice Chairman

  
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George Cooper, Clerk

  
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Charles Bartlett, Member

  
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Deb Aikman, Member