



Southampton Housing Authority (SHA)

**James Seney, Chair
Janet Cain, Clerk
Sierra Simmons, Member
Joy Piper, Member**

Date: October 3, 2022

Location: Remote via Zoom

Time: 6:00PM

Attendees: Janet Cain, Joy Piper, Jim Seney and Sierra Simmons

1. Meeting was called to order at 6:03 PM
2. No one from the public was present
3. Minutes from August were approved as amended
4. Capital needs for FY '22 - SHA agreed that there were no capital requirements at this time
5. Property Purchase Update (354 College Highway)
 - Member Cain provided an update from the Board of Health (BOH) meeting regarding the PERC test from 2009. The BOH agreed that there was an address error on the PERC test on file and agreed to modify the document. They voted to waive their fee if the SHA opted to have another PERC test performed.
 - Chair Seney led a discussion on the need for another PERC test and requested input from SHA members. Member Simmons stated that she did not believe there was a need for an additional PERC. Chair Seney asked a questions about the current PERC not being sufficient. SHA agreed that the soil does not change over time and Member Cain made a motion to move forward with the purchase utilizing the current PERC test. Member Simmons seconded the motion. The

final vote was unanimous in favor of the motion. Chair Seney will contact the Town Administrator to move forward with the purchase.

6. Housing Trust Progress Report

- Member Simmons reported that the Housing Trust Bylaw has been sent to Legal Council for review. She believes that the questions on liability will be answered by them. Massachusetts Housing Partnership (MHP) will create a flyer to help promote the Trust that could be used for outreach. Outreach to include Finance Committee, the Senior Scoop Newsletter, local papers and placement of the flyer at the Library, Police Station, Senior Center and Town Hall. Sub committee will reach out to Shelly Goehring of MHP on the development of the flyer.

7. Planning Board Update

- Chair Seney attended the Planning Board Meeting. The subject of the meeting was bylaws. Guests of the meeting included Ken Comia, Pioneer Valley Planning Commission, who is working on the Housing Bylaws and Richard Harris, Consultant paid through ARPA funding, who recommended first addressing the bylaws that are “easy to do - low hanging fruit” such as adjunct rooms to existing houses and expanding the definition of duplexes. Seney reported that there is support from the Planning Board on updating the Housing Bylaws, but stated that the Inclusionary Bylaw did not receive much discussion at this meeting.

8. New Member Recruitment

- The SHA continues to search for more members to fulfill the current opening and to potentially fill future openings. Chair Seney will check with the State regarding the “State Appointed” member requirements. Member Piper stated that Dan LaValley had expressed an interest in becoming a member of the Housing Authority.

9. The next meeting is scheduled for November 14, 2022 at 6:00 PM.

10. Meeting was adjourned at 6:55 PM.

Respectfully submitted by Janet L. Cain, Clerk, SHA