



Southampton Housing Authority (SHA)

**James Seney, Chair
Janet Cain, Clerk
Sierra Simmons, Member
Joy Piper, Member**

Date: January 9, 2032

Location: Remote via Zoom

Time: 6:00PM

Attendees: Janet Cain, Joy Piper, Jim Seney and Sierra Simmons

Guest: Becky Plimpton (Finance Committee), Dan LaValley joined meeting at 6:45 PM

1. Meeting was called to order at 6:02 PM
2. No one from the public was present
3. Minutes for the December 12, 2022 minutes were unanimously approved with one edit.
4. Sharing Trust Strategies with Housing members from Hatfield (no one attended)
5. Final Affordable Housing Trust next steps
 - Waiting for final approval from Attorney General's office
 - SHA members to reach out to potential interested parties for appointment to the Board of Trustees; announce at a future Select Board meeting; need volunteer application, cover letter and possibly a resume to be submitted to the Town Administrator, Ed Gibson.
6. Discussion of the 354 College Highway property
 - Property has been surveyed. Chair or SB member to reach out to Ed Gibson, Town Administrator, for name of survey company. SHA will check to see if there are any wetland delineation on the survey. If they do not show wetlands, SHA can have a wetlands study completed using the funds that have been approved by the Community Preservation Committee for this property.

- Ed Gibson, Town Administrator, is researching templates or successful SOWs for building an affordable home; Sierra volunteered to take a first stab at a SOW once a template is located. MHP does have a sample RFP on their site.

7. Other items that cannot wait until the next meeting

- S. Simmons to reach out to E-Media to locate the SHA YouTube playlist for previous meetings. J. Cain to forward email for contact at E-Media
- J. Piper commented that she had watched the video presentation on Affordable Housing that J. Cain previously emailed to the committee; she reported that the Planning Board and their consultant would like to research more information on the new Chapter 40 Y, Starter Home District to understand septic requirements, etc. and will reach out to DCHD. J. Seney asked that they find out if septic requirements have changed since Mountainview Drive was built. Joy commented that a study may need to be done on the subject of Starter Homes.
- S. Simmons will look into the Community One Stop Grant to see if Southampton might qualify for Rural & Small Town Development.
- Dan LaValley is interested in joining the Housing Authority, but has conflicts on Mondays. If he gets appointed, the SHA members agreed to move the meeting to Wednesdays (when there is not a Planning Board meeting).
- J. Cain offered to update the Southampton town website to correct time and location of meetings. She will reach out to the Town Administrator to update.

8. The next meeting is scheduled for 02.13.23 at 6:00 PM via zoom.

9. Meeting adjourned at 7:09 PM.

Respectfully submitted by Janet L. Cain, Clerk, SHA