Ashburnham Municipal Light Board

Monday, April 25, 2022
Virtual Board Meeting

Meeting Minutes

Commissioners: Mark Carlisle, Chairman
Richard Ahlin, Vice Chairman
Stephen Hogan, Secretary
AMLP General Manager: Kevin Sullivan
Other Attendees: Brooke Czasnowski, Christine Eddy, Jeffrey Schrecke (entered at 9:09 AM)

Carlisle called the meeting to order at 9:03 am with a roll call. Ahlin present, Hogan present, Carlisle present.

Carlisle announced all Board meetings are subject to audio and video recording.

Hogan made a motion to accept the agenda as written. Ahlin seconded. All in favor. Ahlin aye, Hogan aye, Carlisle aye.

Citizen Speak: Eddy let the Board and General Manager know that there will be a Fair in Ashburnham on 9/24 for all businesses in Town. Sullivan stated that the AMLP has received information about participating in the fair.

General Manager Items:

2022 Goals and Objectives: Sullivan discussed his 2022 Goals and Objectives .

Perform Multi-year Building Renovation – Office Renovation - 35% complete. Specification finalized. Plans reviewed and amended. Temporary office space secured for May delivery.
Review Grid Participation Fees for 'Over-Generation' – 10% Complete. Review and adjust if necessary.
Review and Update 'Standby' Fees for Customers – 10% Complete. Review and adjust if necessary.
Complete W2/W4 Circuit – 35% complete. Drawings and material list complete. Bids received from contractors. Bid evaluations in process.

Reliability Report 2022 Q1: Sullivan presented the 2022 Q1 reports.

Q1 2022

Customer Average Interruption Duration Index (CAIDI)	72.769 minutes
System Average Interruption Duration Index (SAIDI)	0.305 minutes
System Average Interruption Frequency Index (SAIFI)	0.00419 frequency

Disposition of Vehicle 66: Sullivan stated the new dump truck will be arriving the last week of April. Sullivan contacted the Town of Ashburnham DPW Director to confirm that there was an interest in the vehicle if the AMLP donated it to the Town. Sullivan informed the Board that the salvage value of the truck would be between $14-16k. Sullivan suggests that the AMLP donate the truck to the Town.

Ahlin made a motion to donate truck 66, that is now surplus due to purchasing a new dump truck, to the Town of Ashburnham DPW. Hogan seconded. All in favor. Ahlin aye, Hogan aye, Carlisle aye.

2021 PILOT Payment: The PILOT payment draft memo was given to Board for approval. The formula to determine PILOT uses the kWh sales to ultimate consumers from page 38 of the DPU report. The 2021 PILOT payment calculation is 34,974,886 kWh X .002 = $69,949.77. Hogan made a motion to approve the 2021 PILOT payment to the Town in the amount of $69,949.77. Ahlin seconded. All in favor. Hogan aye, Ahlin aye, Carlisle aye.

Tree Trimming IFB 2022-2: Sullivan informed the Board that we only received one bid for Tree Trimming. A few potential bidders contacted Sullivan and stated they were over committed. Dillon Tree submitted a bid for $535,000 for a two-year contract. Sullivan checked two MLP references and both spoke highly of Dillon Tree. Ahlin made a motion to accept the bid as presented by Dillon Tree for $535,000 for a two-year contract. Hogan seconded. All in favor. Ahlin aye, Hogan aye, Carlisle aye.

Aerial Cable System IFB 2022-1: Sullivan informed the Board that we received four bids for the Aerial Cable System project. The lowest bidder, McDonough Electric, submitted a bid of $520,000. The remaining bids were: One Source Power $694,175, Harlan Electric $756,570 and Power Line Contractors $757,757. Sullivan recommends moving forward with the low bidder, McDonough Electric. Hogan made a motion to accept the bid for the Aerial Cable System as presented by McDonough Electric for $520,000. Ahlin seconded. All in favor. Hogan aye, Ahlin aye, Carlisle aye.

Ahlin made a motion to approve the March 23, 2022, open session meeting minutes. Carlisle seconded. All in favor. Hogan aye, Ahlin aye, Carlisle aye.

Carlisle stated that the Ashburnham Municipal Light Board shall go into Executive Session to discuss issues affecting the Light Plant pursuant to the points listed below and upon completion will return to open session.

Ahlin made a motion to enter executive session under M.G.L. Chapter 30A: Section 21(a) and the following clauses:

3. To discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.

10. To discuss trade secrets or confidential, competitively sensitive, or other proprietary information provided in the course of activities conducted by a governmental body as an energy supplier.

Hogan seconded. Vote was taken at 9:41 am. All in favor. Ahlin aye, Hogan aye, Carlisle aye. (Eddy and Schrecke were placed in the Zoom waiting room during executive session).

Ahlin made a motion to exit executive session and return to open session at 10:48 am. Hogan seconded. All in favor. Ahlin aye, Hogan aye, Carlisle aye. (Eddy and Schrecke were removed from the Zoom waiting room and entered the open session meeting).

MMWEC Special Project 2021A: Sullivan stated that MMWEC Special Project 2021A was discussed during Executive Session and a vote was taken to table the decision. Sullivan will contact MMWEC to have them answer a few questions and a vote will be taken at a future AMLB meeting.

The next meeting for the Board is scheduled for Wednesday, May 18th, at 9:00 am (virtual).

In addition, the Board scheduled a meeting for Friday, May 27th, at 9:00 am at the Public Safety Building to vote on the Business Office Alterations bid.

Ahlin made a motion to adjourn the meeting. Hogan seconded. Vote was taken at 10:57 am. All in favor. Hogan aye, Ahlin aye, Carlisle aye.

Stephen Hogan, Secretary