By-Law Review Advisory Committee

Town Hall – 2nd floor meeting room

210 College Highway

Wednesday, July 29, 2019

2:00 PM

**MINUTES**

Present: Francine Tishman, Luci Dalton, Janine Domina, Christine Fowles

Absent: Virginia Ahart, Jonathan Jay

Visitors: Randal Kemp, Geraldine Swanson

The meeting was called to order by Francine Tishman at 2:11 PM. Christine Fowles was welcomed as a new member of the committee.

July 10, 2019 minutes were approved as written. Luci made the motion; Francine seconded; Chris abstained.

Randal Kemp (Highway Superintendent) and Geraldine Swanson (Board of Health) proposed a new By-Law, “Mandatory Recycling By-Law”, which basically reiterates State Law. They asked us to review it and submit it to the Select Board to be placed on the next town meeting warrant. This is a requirement in order for gaining points when applying for a grant through the Sustainable Materials Recovery Program.

They agreed with re-wording the penalty fees in Section 5.1 with “See appendix for fee schedule” to be consistent with the other By-Laws.

Randal mentioned that a consultant is going to work on the Storm Water By-Law, and also reiterated that department heads would be helpful in reviewing the By-Laws.

Article XV, Dogs

 Reviewed the draft of the revised copy that Virginia and Janine worked on:

 Sec. 2a: change the word obtain to “purchase”

 Sec. 2b: add vaccinated “for Rabies”

Sec. 2d: add “Massachusetts” Department of Public Health; Luci will add this statement to

 the dog license receipts

 Sec. 2f: add “see attached fees/penalties schedule”

 Sec. 2f &2g: reverse order

 Sec. 5 of the current By-Laws: re-insert “hunting dog licenses”? Pending research of MGL’s

New Article, Procedures for Dog Hearings (tentatively Article XVI)

* Sec. 2: The hearing will be included in the agenda **of** a regular Select Board meeting, **and held in Open Session**. (added bold words after we changed the last sentence).

Replace the last sentence with “The Select Board will notify the complaint and dog owner to schedule a hearing within 30 days of receipt.”

Article VI, General Government

 Town Moderator would like to meet with the committee, but he will not be available until September.

Article XIV, Soliciting

 Reviewed handout (general/specific); agreed that more information is needed, and also to be mindful of the need to protect our citizens; Luci will contact Police Chief Illingsworth for his assistance, and Francine will research other town soliciting By-Laws. Fund raising and solicitation should be defined.

Pending:

Francine: BOH (solid waste, recycling), General Government/ Select Board; Use of Buildings

Luci: PD (soliciting, public assembly, non-criminal ticketing

Virginia and Janine: kennels, wildlife

John: Contact Moderator

Luci and Janine: Add Registrars to Town Meeting

 Chris: PPPB

The next meeting is tentatively scheduled for Thursday, August 15th at 2:00 PM.

The meeting was adjourned at 3:33 PM.

Respectfully submitted,

Janine Domina, Clerk