Ashburnham Municipal Light Board

Wednesday, February 17, 2021
Virtual Board Meeting

Meeting Minutes

Commissioners: Mark Carlisle, Chairman
Richard Ahlin, Vice Chairman
Stephen Hogan, Secretary
AMLP General Manager: Kevin Sullivan
Other Attendees: Brooke Czasnowski, Jeff Schrecke

Carlisle called the meeting to order at 9:03 am with a roll call vote. Ahlin present, Hogan present, Carlisle present.

Carlisle announced all Board meetings are subject to audio and video recording.

Ahlin made a motion to accept the agenda as written. Hogan seconded. All in favor. Carlisle aye, Hogan aye, Ahlin aye.

Ahlin made a motion to approve the January 20, 2021 open session meeting minutes. Hogan seconded. All in favor. Hogan aye, Carlisle aye, Ahlin aye.

General Manager Items:

Commercial and Industrial Customer Account Review (Demand): Sullivan discussed the evolving process for assigning and/or reclassifying a customer's rate class through the analysis of monthly demand for Commercial and Industrial Customers. Sullivan informed the Board about specific instances when a customer was placed in the Commercial rate class and was moved to the Industrial rate class due to increased demand.

Commercial and Industrial Customer Account Reviews (Security Deposit): Sullivan informed the Board that he has had discussions with two insurance organizations to obtain information on establishing a Utility Payment Financial Assurance program. Sullivan believes this will be a significant benefit to qualified customers and can be used as an alternate means of providing a deposit.

Garage and Mezzanine Insulation Bid: Sullivan stated that the bid document has been submitted for legal review. Repairs will be made to the roof before the insulation works begins. Sullivan anticipates the project will begin in late April.

Squirt Bucket Manufacturing Process Update: Sullivan received notification from Altec that the squirt bucket delivery will be delayed until March of 2022. The bid document specified a delivery date of 12/31/21 and Altec has agreed to provide the

AMLP with a squirt bucket truck to use at no cost from 12/31/21 to the actual delivery date in 2022.

The next meeting for the Board was scheduled for March 17, 2021 at 9:00 am (virtual meeting).

Hogan made a motion to enter executive session under M.G.L. Chapter 30A: Section 21(a) and the following clauses:

3. To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.

Ahlin seconded. Vote was taken at 9:32 am. All in favor. Hogan aye, Ahlin aye, Carlisle aye.

Ahlin made a motion to exit executive session and return to open session. Hogan seconded. Vote was taken at 10:03 am. All in favor. Hogan aye, Ahlin aye, Carlisle aye.

Hogan made a motion to adjourn the open session meeting at 10:03 am. Ahlin seconded. All in favor. Ahlin aye, Hogan aye, Carlisle aye.

Stephen Hogan, Secretary