

**Monty Tech Workforce Subcommittee
Draft Minutes of Wednesday, 10 April 2019
Culinary Conference Room, Monty Tech**

Subcommittee members present: Jim Cournoyer, Whitney Marshall, Toni Phillips, Edward Simms, and Melanie Weeks

Staff present: Dr. Sheila Harrity

The chair called the meeting to order at 6:05 pm.

Handouts:

1. Agenda
2. Timeline: Superintendent-Director Evaluation 2018-2019 and Goal Setting 2019-2020
3. Superintendent Evaluation

Item #1: Reviewed the timeline for the 2018-2019 Superintendent-Director Evaluation and Goal Setting. The Workforce meeting on Proposed Goal Review will be scheduled on 15 May 2019 at 6:00 pm and the Workforce meeting on Aggregation of Evaluations on 22 May 2019 at 6:00 pm.

The evaluation tool which will be used for Superintendent-Director evaluation was also reviewed. It is the same electronic tool used in past years for the evaluation. Paper copies will be accepted by those who have problems accessing the tool.

Item #2: No other items.

A motion was made (Jim Cournoyer) and seconded (Edward Simms) at 6:25 pm to close the meeting. The motion was unanimously approved.