**SOUTHAMPTON HISTORICAL COMMISSION MINUTES FOR OCTOBER 22, 2014**

**Amended and Approved 11/20/2014**

**Roll-** Bob Kozub (chair), Kris Madsen, Doric Dods, Dick Frary, Ellen DeBruyn, Don Warren, Ingrid Warren, Elizabeth Rairigh, Historic Preservation Planner for the Pioneer Valley Planning Commission

**Demolation Delay** -The Southampton Master Plan calls for the creation of a Demolition Delay Plan. Previous planning efforts dating back 15+ years have been unsuccessful. Elizabeth Rairigh reviewed current regulations and practices and lead a discussion concerning the various types of historic districts and how the adoption of a Demolition Delay Bylaw might be used to support Historic Preservation in our community. There are two types of plans: age based (50, 100 years) and list based (to accompany the MACRIS State Inventory). Bob Kozub suggested we use the MACRIS, which is up to date, and also implement a 100 year plan. We asked Elizabeth Rairigh to review past history and advise. She will report her findings to us. Bob Kozub and Don Warren volunteered to attend a Demolition Delay Symposium conducted by Chris Skelly, Director of Local Government Programs for Mass Historical Commission, on November 5th in Great Barrington .

**Administrative Business** – The town has instituted an on-line system for posting meetings. Minutes need to be posted electronically. Once the minutes are accepted, they will be sent out electronically and uploaded into the system.

 \*The Chairperson reviewed the policy for special non-paid municipal employees that requires the disclosure of any conflicts of interest between professional and public service responsibilities.

 \*The Chairperson noted that the terms of Ellen DeBruyn and Doric Dods expire FY 2016.

**Minutes** – The minutes for August 12, 2014 and September 14, 2014 were accepted as read. The motion to accept was made by Don Warren and seconded by Dick Frary. The motion passed.

**Treasurer’s Report**- The SHC’s year end roll-over funds were restored by September Special Town Meeting, after being cut by the Annual Town Meeting last June. This will allow for the completion of schoolhouse painting this year. In July the treasury showed a sum of $4823.62 which includes the $1720.00 (reinstated amount). Payment of 3 electric bills reduced the amount to $4611.23. Mark Clark’s bill of $1305 for work on the Old Schoolhouse reduced the amount to $3306.23, the current balance. The motion to accept the treasurer’s report was made by Dick Frary and seconded by Don Warren. The amount paid for work on the gravestones by the company Beyond the Grave was paid by Community Preservation funds.

**Schoolhouse**- The Commission reviewed two quotes for completion of the exterior refinishing of the Old Schoolhouse including a $6700 proposal from Jesse Castello and a $2700 proposal from Paul Champayne. DW moved, RF seconded, and the SHC approved a motion to accept the Champayne bid.

**E C Morris Safe-**The September Special Town Meeting voted to approve the expenditure of $2000 of Community Preservation funds to clean up and relocate the E C Morris safe to the Town Clerk’s office and to relocate and reassemble the old system of weights and measures to a new location yet to be determined. Don Warren will contact Symanski Material Handling and a locksmith for proposals for this work.

DW moved, DD seconded and motion passed to adjourn at 9:00PM

Respectfully submitted,

Ingrid Warren, Secretary