

Shirley, MA War Memorial Building Trustees
Meeting Minutes
Tuesday September 9th, 2014

War Memorial Building
8 Church Street,
Shirley, MA 01464

Open meeting:
6:30 PM EDT.

In attendance:

Theresa Richards, Norman Albert, Richard Noll Jr., Allen Flagg, Harold Smith Sr.

Approval of minutes from September 9th meeting

Richard Noll read the minutes from the last meeting. Minutes were approved as read.

Open Business

1. Care and Custody addendum.
 - a. A motion was presented to reject an addendum to the current lease proposal on the basis lease and addendum creates an obligation of elected trustees to the Board of Selectman through the leases. The motion passed with four members approving and one abstaining.
 - b. Theresa will submit a request to town Council, requesting a face-to-face meeting between the Board and Council lasting no less than 45 minutes in duration.
 - c. The purpose of the meeting are to: 1) Allow the Board of Trustees an opportunity to present our understanding of responsibilities. 2) Have Town Council clarify responsibilities. 3) Present and request corrections to inaccurate findings of Councils original rulings.
2. Lower floor Bathroom door.
 - a. Norm is overseeing the project, will research and identifying the process required to obtain 3 quotes.
 - b. Norm is gathering quotes within the week.
3. Home Depot grant status and project update.
 - a. Theresa submitted a revised grant paper work to Home Depot and is expecting approval within the few next weeks.
 - b. Our goal still remains to have the work done by Veteran's Day.
4. Smoking Regulations around the War Memorial Building exterior. Theresa is writing a letter to the board of health office for guidance on what the minimum distance from the building someone must be to smoke.

New business

1. Outdoor sign.
 2. Painting the back door
 3. Mulch under access ramp
 4. Next meeting
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1. Outdoor sign: Theresa is working on three quotes to be presented at the next meeting.
 2. Painting the back door: Harold is checking on obtaining the paint and will paint it.
 3. Mulch under access ramp: Home Depot will be providing pine mulch to place under the outdoor access ramp and Home Depot employees are volunteering to lay the mulch with in the next few weekends.
 4. Next Meeting:
 - a. Agenda is to review all ongoing and future projects and priorities them, including the first floor door accessibility, installation of a new downstairs bathroom to provide privacy and resolve safety issues, Outside sign, main floor curtains, and plumbing.
 - b. The next meeting is scheduled for Tuesday, October 14th, 2014 at 6:30 PM.
 - c. A change was made on October 1st rescheduling the meeting to Thursday, October 9th at 7 PM.

Public comment

None

Close meeting

Theresa adjourned the meeting at 7:40 PM