Ashburnham Municipal Light Board

Wednesday, September 16, 2020
99 Central Street, Public Safety Training Room
Ashburnham, MA 01430

Meeting Minutes

Commissioners: Mark Carlisle, Chairman
Richard Ahlin, Vice Chairman (arrived @ 9:21am)
Stephen Hogan, Secretary
AMLP General Manager: Kevin Sullivan
Other Attendees: Brooke Czasnowski

Carlisle called the meeting to order at 9:05 am with a roll call vote. Carlisle present, Hogan present (Ahlin arrived @ 9:21am).

Carlisle announced all Board meetings are subject to audio and video recording.

Hogan made a motion to accept the agenda as written. Carlisle seconded. All in favor. Hogan aye, Carlisle aye.

Hogan made a motion to approve the July 15, 2020 open session meeting minutes. Carlisle seconded. All in favor. Hogan aye, Carlisle aye.

General Manager Items:

Solar Installation(s) Update: Sullivan informed the Board that one customer went live in May and two additional customers are expected to go live with their installations by the end of the year. On 9/2 letters were mailed to the remaining twenty customers on the list and Sullivan has begun scheduling meetings with customers.

Squirt Bucket Procurement Update: Sullivan put in the cab/chassis bid with CommBuys and the bid specifications were sent to three Ford dealers and all the up-fitters who are part of the CommBuys contract. The bid responses will be opened at noon on 9/24. Sullivan will work on the aerial lift late October to early November.

Apprentice Lineworker Update: Sullivan stated that the individual has been selected to fill the apprentice position. Sullivan is finalizing all the details before the offer letter is given. The anticipated start date is mid-October.

ISO-NE Reconstitution of Load: Sullivan discussed the details regarding the ISO-NE reconstitution of load. He said this could impact the strategic plans of the AMLP.

Tree Trimming Contract: Sullivan informed the Board that he has updated the Tree Trimming bid and it is ready for an October bid release. He is looking into possible

changes to be issued by the MA Department of Labor to the job classifications from Tree Trimmer and Tree Trimmer Groundman to Hoisting Engineer and Laborer.

The next meeting for the Board was scheduled for October 21, 2020 at 9:00 am.

Carlisle made a motion to enter executive session under M.G.L. Chapter 30A: Section 21(a) and the following clauses:

3. To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.

10. To discuss trade secrets or confidential, competitively sensitive or other proprietary information provided in the course of activities conducted by a governmental body as an energy supplier.

Ahlin seconded. Vote was taken at 9:41 am. All in favor. Carlisle aye, Hogan aye, Ahlin aye.

Stephen Hogan, Secretary