

Remote Meeting

Zoom <https://us02web.zoom.us/j/82098053753?pwd=S1VSeWQybHJ5VzV6OGJEVFI3VmJhdz09>

Meeting ID: 878 4067 1926 Passcode: 214768

Meeting called to order: September 9, 2020 at 6:32PM

Roll call of Board Members Present: Roger Hoyt (RH), Richard Wright (RW), Larry Boudreau (LB1), and Walt Meissner (WM). Absent: Absent: Lyndsy Butler (LB2) & Assoc. Member: William (Skip) Nolan (WN)

Notifications:

- *Order and exact times of agenda items may vary (With the exception of public hearings which cannot start prior to the scheduled time)*
- *Agenda items are those reasonably anticipated by the chairman 48 hours prior to meeting. Votes may be taken*
- *Documents submitted for review can be found under the Planning Board tab on the Town website*
- *Meeting is being recorded. The recorded minutes will be the official record, but written minutes will be prepared for easier reference to the topics discussed and actions taken*
- *As this is a remote meeting, please keep your microphone on mute unless you have been invited by the chairman to speak. When the floor is open for public comment, please raise your hand using the feature provided in ZOOM and wait until you are recognized by the Chairman before speaking.*

1. Agenda Approval

Motion to approve: WM, second RW, roll call: RH Yes, LB Yes, RW Yes, WM Yes

2. Chairman Comments, Vice Chairman Comments;

Chairman reminded the board of the State of Emergency – Covid19 Legislation affecting permits. Chapter 53 Section 17

Vice Chairman – had no comments

3. Correspondence:

- a) Abutting Town Hearing/Decision Notices - None
- b) Other Town Boards/Committees – RW and RH reminded the Board that the next meeting on September 23 will be with Economic Development; it will be posted as a joint meeting and will include Karen Chapman (MRPC) for an update on the Housing Production Plan and the Bylaw Review.
- c) Other Correspondence

4. Approval of Meeting Minutes

- a) August 12, 2020 - deferred to the next meeting
RH motioned to postpone; LB 2nd; RH Yes, RW Yes, LB Yes, WM Yes

5. Old Business:

- a) None to report

6. ANR Applications (submitted 10 days prior, in order of submission)

- a) Map 43 Parcel 6; 44 Rindge State Road

Was not expected to be on this agenda, but the Chairman proposed we consider this tonight rather than push to a future agenda.

Applicant wishes to divide lot into 2 parcels; both lots are complying with square footage and frontage; house number assigned

RH motioned to endorse the ANR as presented. LB 2nd.

No comments followed. Roll call: RH Yes, RW Yes, LB Yes, WM Yes. Motion carries.

7. Other/New Business

- a) None

8. Planning Board Goals for 2020-2021; Bylaws Updates; Town Website Information

- a) Nothing new on Goals since the last meeting's discussion
- b) No one had comments on materials Karen Chapman distributed in prep for the 9/23 Meeting; Board members agreed to review more carefully before the meeting
- c) WM agreed to take a look at the website and the PB forms and suggest possible changes by an October meeting

9. Open Discussion/Public Comment

- a) Loraine Shell informed the Board that she was incorrect in her assessment of the dimensions of the Business/Green Business for the 101 - Rindge Road property at the last meeting. She still does not get to the same result suggested on the plans, but it isn't a matter she wishes to press further.
- b) None - no one else from the public present

10. Next scheduled meetings:

- a) Wednesday September 23, 2020 - Working Session w/MRPC and Economic Development
- b) Wednesday October 14, 2020 - Regular Meeting

11. Adjournment

- a) RH motions to adjourn at 6:59; RW 2nd; Roll call: RH Yes, LB Yes, RW, Yes, WM Yes