

BERLIN ZONING BOARD OF APPEALS MEETING ADMINISTRATIVE MINUTES

MEETING DATE/LOCATION: Wednesday, November 12, 2020, via Zoom Webinar 818 480 14323

TOWN OFFICIALS (& OTHERS) PRESENT:

MEMBERS SITTING/PRESENT:

R/A		Capes of Berlin	
R	Lynn Ryan, Chair	S	
R	Dennis Bartlett	S	
R	Pat Jackson	S	
R	Jim Royer	S	
R	Ginny Zukatynski	S	
A	Sue Roberts	P	
A	Keith Soucy	P	

Regular/Associate

Sitting/Present/Absent

Dennis Minnich, Mark Rhodes, Seth Donohoe,
Peter Hoffman

Chairman Ryan opened the meeting at 7:15pm with a roll call of Board members in attendance (Ryan, Royer, Bartlett, Jackson, Zukatynski, Robert, Soucy).

Chairman Ryan informed the Board of information she received that afternoon regarding the tolling of public hearings. Without notice the Legislature amended the relevant provisions of Chapter 53 to change the tolling period to December 1, 2020 (H.5102).

The Capes of Berlin – substantial modification to a comprehensive permit

A motion was made by Board Member Royer to open the hearing. The motion was seconded by Board Member Bartlett, and the motion passed by roll call vote (Ryan, Royer, Bartlett, Jackson, Zukatynski). The hearing was opened at 7:18pm.

A motion was made by Board Member Royer to continue the public hearing for a substantial change to a comprehensive permit in accordance with Chapter 53 of the Acts of 2020, Section 17 until Monday, November 23, 2020 at 7:00pm via Zoom virtual meeting. The motion was seconded by Board Member Bartlett, and the motion passed 5-0 by roll call vote (Ryan, Royer, Bartlett, Jackson, Zukatynski).

Abutter Minnich asked if decisions could be made at the hearing on November 23, 2020. Chairman Ryan responded it was a possibility.

Administrative

Chairman Ryan informed the Board that members Royer, Zukatynski, and Associate Member Roberts terms end November 30, 2020. Board members Ryan, Bartlett, and Associate Member Soucy terms will end the following year. A motion was made by Board Member Bartlett to endorse the reappointment of Board Member Royer, Board Member Zukatynski and Associate Board Member Roberts. The motion was seconded by Board Member Jackson, and the motion passed 7-0 by roll call vote (Ryan, Royer, Bartlett, Jackson, Zukatynski, Roberts, Soucy).

Board Member Bartlett reported he was submitting an expense line of \$500 for FY22.

Chairman Ryan informed the Board the Special Town Meeting scheduled for December 5, 2020 has been postponed.

Chairman Ryan informed the Board she attended a FY22 budget meeting and shared with the Board several things she found interesting.

A motion was made by Board Member Bartlett to approve meeting minutes of October 14, 2020, as written. The motion was seconded by Board Member Royer, and the motion passed 7-0 by roll call vote (Ryan, Royer, Bartlett, Jackson, Zukatynski, Roberts, Soucy).

The next meeting of the Board is scheduled for 7:00pm on Monday, November 23, 2020. A poll of the Board indicated a quorum would be available.

A motion was made by Board Member Royer to adjourn the meeting. The motion was seconded by Board Member Bartlett, and the motion passed 7-0 by roll call vote (Ryan, Royer, Bartlett, Jackson, Zukatynski, Roberts, Soucy). The meeting was adjourned at 7:30pm.

Respectfully submitted by: _____

Liane Leahy, Clerk for Berlin Zoning Board of Appeals