

CONSERVATION COMMISSION MINUTES OF September 26, 2017

MEMBERS PRESENT: Bob Burkhardt, Vice Chair; Jeff DiNardo, Member; Hans Onsager, Member; and Jen McGuinness, Member

NOT PRESENT: Dave Bortell, Chair; Mike Lance, Member; Nancy Askin, Associate; and E. Heidi Ricci, Associate

ALSO PRESENT: Mike Fleming, Conservation Agent; Marie Elwyn, Associate CC Member; Tim Hatch, 3 Maple Street; Robert Marchetti, 7 Oakes Landing; Dom Monaco, 4 Oakes Landing; Deborah Delaite, 6 Oakes Landing; Marilyn Jewell, PO Box 484, Lunenburg; Ashley Brawn, Lake Shirley Improvement Corporation, 607 Reservoir Rd, Lunenburg

Bob Burkhardt, Vice Chair; opened the meeting at 7:02 PM and announced that the proceedings would be recorded using an audio recorder, and video recorded for local cable TV (SPACO). Any audience member recording (audio or video) must notify the Chair.

MINUTES FOR REVIEW / APPROVAL

- The minutes from the September 12, 2017 meeting were handed out and reviewed by members. **M/S/V** Motion made by Hans and 2nd by Jen to approve the minutes as presented. Motion passed unanimously. CC members signed minutes.

ACCOUNTS PAYABLE

- Payroll: Mike Fleming, Conservation Agent
 - Week ending 09/30/17 19.0 hours \$ 446.12
 - Week ending 10/07/17 19.0 hours \$ 446.12
- Bills / Invoices / Reimbursements
 - NRWA / Membership Renewal / \$ 50.00: CC Members discussed and signed at previous September 12th CC Meeting.
 - MACC / Fall Conference / \$ 110.00: Mike F. requested the CC pay the registration fee for his attendance at the Fall Conference. Mike F. stated he would attend the Fall Conference on his own time. CC Members reviewed, discussed, and signed invoice.
 - Friends of the Oxbow National Wildlife Refuge / Membership / \$ 25.00: CC Members reviewed, discussed, and signed invoice.

BUDGET

- N/A

NEW WETLANDS BUSINESS: Bob opened discussion.

- Lake Shirley / OOC # 284-0388 / Amended Order of Conditions: Mike F. provided CC Members with Draft Amended Orders of Conditions for review and discussed findings in researching request. Ashley Brawn and Marilyn Jewell, Lake Shirley Improvement Corporation addressed the CC and discussed the request for the Amended OOC. Others present discussed. CC Members discussed. **M/S/V** Motion made by Jeff and 2nd by Hans to approve the Amended OOC as drafted. Jeff, Hans, and Jen voted YES. Bob voted NO. Motion passed. CC members signed.

OLD WETLANDS BUSINESS: Bob opened discussion.

- Orders of Conditions (OOC #284-0430) / Shawn Hillman / 44 Horse Pond Road / Enforcement Order: Mike F. informed the CC Members that the Enforcement Order had been sent.

OTHER CONSERVATION BUSINESS *(not all items listed may be discussed / all items listed may be taken up at any time during the meeting):* Bob opened discussion.

- Conservation Commission Resignations / Vacancies / Notice: Bob and Mike F. briefly discussed. Jen suggested checking with Nate to see if anyone has expressed interest in serving on the Conservation Commission. Action Item: Mike F. will check with Nate to see if anyone has expressed interest in serving on the Conservation Commission
- Open Space and Recreation Plan Committee: No update at this time.
- Shirley Trails
 - Trails / Signs / Parking / other: Jeff briefly discussed ongoing activities. New trail maps are posted at strategic locations.

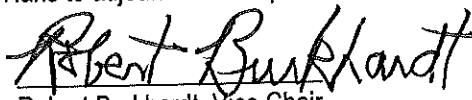
- Longley Acres
 - Use Issues: No update at this time.
 - Maintenance (Contract): Mike F. informed the CC Members that it appears the septic system at Longley Acres has not been service for at least 3 years. CC Members discussed. Action Item: Mike F. will look into who last serviced the system and obtain recommendations on how often the septic system should be serviced.
 - 5-year License Agreement / Insurance: Mike F. provided update. Mike F. sent e-mail to CC Members with the one quote that has been received to-date. Mike F. has contacted Downey Insurance Group and requested a quote. Action Item: Mike F. will continue to seek quotes from insurance companies, with the town listed as the insured, provide quotes to CC and BOS, and obtain additional information on how non-profits work in the management of Farms.
 - Community Gardens 2017: No update at this time.
- Forest Management: No update at this time.
 - Pumpkin Brook Link Conservation Area / DFW Turtle Habitat Implementation Assistance
 - DCR Forest Stewardship Implementation Grant
- Land Acquisition
 - Longley Road (89-A-4.1) / Patrick Warner / 10.7 ac / potential donation to Shirley CC: No update at this time.
 - Center Road (35-A-2) / Griffin Family Trust / ~9 ac / potential donation to Shirley CC: Mike F. reported that the Griffin Family has provided the Conservation Commission with information (deeds and other records) related to land and access in this general area. Action Item: Mike F. will place information in file with the acquisition documents (once received) for use in future land protection work.
 - 36 Groton Road / 30+/- ac donation to Shirley CC (MA DFW (Fee / CR) Project Proposal): No update at this time.
 - 133 Hazen Road / Chapter 61B / Request for First Refusal (MA DFW): Nothing discussed.
- Land Management
 - Fredonian Nature Center / Project / Funding / ADA Accessibility: Mike F. provided update. Three quotes for the ADA analysis and recommendations have been received to-date. Bob suggested addressing at the next meeting if funding has been secured. Action Item: Mike F. will check with Dave to see if he has made any progress in obtaining funds for this work.
 - Conservation Restrictions / Conservation Commission - Grantee / Annual Monitoring Program: Nothing discussed.
- Town Permits
 - Apple Orchards Estates / Road Acceptance: Mike F. provided update. Mike F. has provided the Planning Board with copy of the Conservation Restriction with all of the required items that have yet to be completed highlighted.
- Miscellaneous
 - Nashoba Tech High School / Project Proposals (Letter): Mike F. discussed the letter e-mailed to CC Members from Nashoba Tech soliciting project proposals for this year. Action Item: Conservation Commission Members will submit project ideas to Mike F...
 - MACC Membership Cards: Mike F. handed out membership cards received from MACC to each CC Member present.
- Upcoming / Past Events & Meetings
 - Fall Foliage Walk / October 14th: Bob briefly discussed. Bob requested Mike F. e-mail the CC Members the poster of the Fall Foliage Walk. Action Item: Mike F. will forward Bob's e-mail with the Fall Foliage Walk attached to all CC Members.
 - MACC / Unit 207: Fundamentals of Wetlands Enforcement / Groton / November 4, 2017 / (FREE): Mike F. discussed information e-mailed to CC Members.
 - MACC Fall Conference / Sturbridge / Saturday, October 28th / 8:30 AM to 4:00PM: Mike F. briefly mentioned the Conference. Information was previously provided to CC Members.

ADJOURNMENT

• M/S/V Motion made by Jeff, 2nd by Hans to adjourn. Motion passed unanimously. Meeting adjourned at 8:12 PM.



David Bortell, Chair




Robert Burkhardt, Vice Chair



Jeff DiNardo

Jennifer McGuinness



Hans Onsager

Michael Lance

Vacant

Respectfully submitted,
David Bortell, Chair

APPROVED BY SHIRLEY CONSERVATION COMMISSION ON 10/10/2017
GIVEN TO SHIRLEY TOWN CLERK ON 10/14/2017

