

BERLIN ZONING BOARD OF APPEALS MEETING ADMINISTRATIVE MINUTES

MEETING DATE/LOCATION: Wednesday, September 9, 2020, via Zoom Webinar 200 541 019

TOWN OFFICIALS (& OTHERS) PRESENT:

MEMBERS SITTING/PRESENT:

R/A		Capes of Berlin	
R	Lynn Ryan, Chair	S	
R	Dennis Bartlett	S	
R	Pat Jackson	S	
R	Jim Royer	S	
R	Ginny Zukatynski	S	
A	Sue Roberts	A	
A	Keith Soucy	P	

Regular/Associate

Sitting/Present/Absent

Dennis Minnich, Mark Rhodes, Attorney Paul Haverty, Seth Donohoe, Michelle St. Michael

Chairman Ryan opened the meeting with a roll call of Board members in attendance (Ryan, Royer, Bartlett, Jackson, Zukatynski, Soucy).

The Capes of Berlin – substantial modification to a comprehensive permit

A motion was made by Board Member Royer to open the hearing. The motion was seconded by Board Member Jackson, and the motion passed by roll call vote (Ryan, Royer, Bartlett, Jackson, Zukatynski). The hearing was opened at 6:34pm.

A motion was made by Board Member Royer to continue the public hearing for a substantial change to a comprehensive permit in accordance with Chapter 53 of the Acts of 2020, Section 17 until Wednesday, October 14, 2020 at 7:00pm at Town Offices. If the State of Emergency has not been lifted by October 14, 2020, the hearing will again be postponed. The motion was seconded by Board Member Jackson, and the motion passed 5-0 by roll call vote (Ryan, Royer, Bartlett, Jackson, Zukatynski).

Administrative

A motion was made by Board Member Bartlett to approve meeting minutes of August 12, 2020, as written. The motion was seconded by Board Member Zukatynski, and the motion passed 6-0 by roll call vote (Ryan, Royer, Bartlett, Jackson, Zukatynski, Soucy).

Board Member Bartlett reported the open account for Northbrook Village II in the amount of \$5,020.26 is not related to the Board of Appeals. The Green Acres account in the amount of \$403.56 was due to be returned 20 days after the Decision had been written. A motion was made by Board Member Jackson that \$403.56 be returned to Green Acres. The motion was seconded by Board Member Royer, and the motion passed 6-0 by roll call vote (Ryan, Royer, Bartlett, Jackson, Zukatynski, Soucy).

A motion was made by Board Member Royer to change the start time of the monthly meeting to 7:00pm. The motion was seconded by Board Member Zukatynski, and the motion passed 6-0 by roll call vote (Ryan, Royer, Bartlett, Jackson, Zukatynski, Soucy).

Associate Board Member Roberts joined the meeting at 6:39pm.

The next meeting of the Board is scheduled for 7:00pm on Wednesday, October 14, 2020. A poll of the Board indicated a quorum would be available.

A motion was made by Board Member Jackson to adjourn the meeting. The motion was seconded by Board Member Bartlett, and the motion passed 7-0 by roll call vote (Ryan, Royer, Bartlett, Jackson, Zukatynski, Roberts, Soucy). The meeting was adjourned at 6:41pm.

Respectfully submitted by: _____

Liane Leahy, Clerk for Berlin Zoning Board of Appeals